

Mansfield City Schools



HEAR US ROAR

2022-2023

Student & Family Handbook

Mansfield City Schools Mission: *With love and expertise, Mansfield City Schools prepares diverse leaders and builds positive relationships with students, staff, and educational allies.*

Vision: *Mansfield City Schools will be the premier learning destination of Richland County.*

Location: Hedges Campus

176 Hedges Street

Mansfield Ohio 44902

Phone: 419-525-6305



MANSFIELD CITY SCHOOLS

2022-2023 School Calendar

Follow Us

- On the Internet: Tygerpride.com
- On Facebook: [Mansfield City School District](https://www.facebook.com/MansfieldCitySchoolDistrict)
- On Twitter: [@MCSTygers](https://twitter.com/MCSTygers)
- On Instagram: [@tygermcs](https://www.instagram.com/tygermcs)
- Download the [Mansfield City Schools Tygers App](#) on Google Play or the App Store.

August 2022	September 2022	October 2022	November 2022
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December 2022	January 2023	February 2023	March 2023
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April 2023	May 2023	June 2023	CALENDAR LEGEND
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IMPORTANT DATES

Staff Only / District In-Service	Thu., Aug. 18	<u>Grading Periods and Early Release</u>	
Teacher Work Day – No Students	Fri., Aug. 19	<u>First Semester</u>	Aug. 23 – Dec. 20
Student Orientations for Incoming Grades Only K, 3, 4, 7, 9	Mon., Aug. 22	Grading Period 1 Ends	Oct. 21
All Students PreK-12 Attend Daily	Tue., Aug. 23	Grading Period 2 Ends – 1 Hr. Early Release	Dec. 20
Labor Day – No School	Mon., Sept. 5	<u>Second Semester</u>	Jan. 5 – May 30
Staff Only / MSEA	Mon., Sept. 26	Grading Period 3 Ends	Mar. 10
Staff Only – District In-Service	Fri., Oct. 21	Grading Period 4 Ends – 1 Hr. Early Release	May 30
Thanksgiving Vacation – No School	Wed., Thu. & Fri., Nov. 23, 24 & 25	<u>Parent/Teacher Conference Dates</u>	
Winter Recess Begins	Wed., Dec. 21	Thu., Oct. 6 for all grades – 1 Hr. Early Release	4:00 – 7:30 PM
Staff Only / MSEA	Tue., Jan. 3	Thu., Oct. 13 for all grades	4:30 – 8:00 PM
Staff Only – District In-Service	Wed., Jan. 4	Thu., Feb. 9 for all grades – 1 Hr. Early Release	4:00 – 7:30 PM
School Reconvenes	Thu., Jan. 5	Thu., Feb. 16 for all grades	4:30 – 8:00 PM
Martin Luther King Day – No School	Mon., Jan. 16		
No School	Fri., Feb. 17		
President's Day – No School	Mon., Feb. 20		
Staff Only – District In-Service	Fri., Mar. 10		
Spring Recess Begins	Mon., Apr. 3		
School Reconvenes	Tue., Apr. 11		
Staff Only/MSEA	Mon., Apr. 24		
Pre-K Only No School (Screenings)	Fri., May 5		
High School Graduation	10:00 AM Sat., May 20		
Memorial Day – No School	Mon., May 29		
Last Day for Students – 1 Hr. Early Release	Tue., May 30		
Last Day for Teachers/Records Day	Wed., May 31		
Juneteenth Day – No School	Mon., June 19		

Mansfield City Schools District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. For inquiries regarding the non-discrimination policies call 419-525-6480. [USDA Civil Rights & Non-Discrimination Statement](#)

Tyger Digital Academy Staff

2022-2023

K-12 Administrative Staff

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Director of Digital Education K-12
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Ruby Feagin
Family Liaison
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Rosie Wagner
Secretary
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K-12 School Counselors

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School Counselor K-6
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School Counselor
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Teacher Student Support Specialist
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Raemelton Administrative Information:

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Superintendent

Phone: 419-525-6400

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Mark Wilcheck
Human Resource Director

Phone 419-525-6400

wilcheck.mark@mansfieldschools.org

Cathy Troyer
Assistant to the Superintendent

Phone 419-525-6400

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Tacy Courtright
Treasurer

Phone 419-525-6400

courtright.tacy@mansfieldschools.org

Board of Education:

Mrs. Sheryl Weber - President

Mrs. Renda Cline

Mr. Chris Elswick

Mr. Gary Feagin

Mrs. Linda Golden

Location:

Raemelton Administrative Building

856 W. Cook Road

Mansfield Ohio 44906

Phone: 419-525-6400

Notice of Nondiscrimination

Mansfield City School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person have been designated to handle inquires regarding the non discrimination policies:

Co - Compliance Officers:

Mark Wilcheck
Human Resource Director

Phone 419-525-6400

wilcheck.mark@mansfieldschools.org

Andrea Moyer
Director of School Improvement

Phone 419-525-6400

moyer.andrea@mansfieldschools.org

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Tyger Digital Academy Enrollment

New Student Enrollment

You can enroll online through our OneView enrollment portal. [Click here](#) to set up your account. Once the account is created, you can complete the enrollment process and make an appointment to complete the registration process. Instructions are below to set up your account.

You will need an email address to create your account. If you do not have an email address, [click here](#) to view instructions on how to set one up for yourself.

Your email will be your username. You will create a password, along with a security question and PIN code (which can be a series of numbers/letters--This is very important and will be needed to confirm identity should a parent/guardian need Support from the district).

Once you complete the setup of your account, you can complete the online enrollment forms, make an appointment with Central Registration, and bring in all necessary documents (see below).

Central Registrar, Melinda Hood

419-525-6400 Ext. 1040

Between the hours of 7:30am-11:30am; or 1:00pm-4:00pm Mon- Thursday

Walk-ins are welcomed! However, you may have a longer wait time


All **new** enrollments please bring the following required document to pre-registration:

- Birth Certificate
- Social Security Card (optional)
- Immunization Records
- Proof of Residency (bill/invoice with address and guardian name)
- Court/Custody Papers (if applicable)
- IEP/ETR and 504 (if in hand)


Registration is not complete until all above required documents are received.

One View Instructions


Click on the OneView link on the Tyger pride Student Registration page to **CREATE** your OneView account (if you have not done so already). You will need to create your account **FIRST** before entering the enrollment information. Please update your child's address, emergency contacts name and phone numbers, transportation requests, and all other important student information.




Mansfield City Schools



Parent / Guardian



Admin



Coach

Email

adams.fayette

Password

☐ Remember me

Login

Create Account

Password Recovery

You will need an email address to create your account. If you do not have an email address, [click here](#) to view instructions on how to set one up for yourself.

Your email will be your username. You will create a password, along with a security question and PIN code (which can be a series of numbers/letters--This is very important and will be needed to confirm identity should a parent/guardian need Support from the district).

Once you complete the setup of the account, you will receive an email notification confirming you have successfully created an account. At this point, you can log in and update your child's information. You will no longer need to fill out paper emergency medical forms once this is complete.

****Please note:** if you are changing your address in OneView, you **MUST** submit proof of residency or your state ID to your child's school in order to complete the process.**

If you forget your username or password to OneView, please email Melinda Hood at hood.melinda@mansfieldschools.org for assistance.

Current Tyger Digital Academy Student Enrollment:

You can update your student's enrollment through our OneView enrollment portal. [Click here](#) to update your account. Families will need the following:

- Email address used to create your One View account (Email address is your username)
- Password created when registering your student with Mansfield City Schools.

If you forget your username or password to OneView, please email Melinda Hood at hood.melinda@mansfieldschools.org for assistance.

Interdistrict Transfer of Enrollment

Interdistrict transfer of enrollment may be initiated through the following:

- ☐ Parent Request:
 - ☐ Student has a documented underlying health condition
 - ☐ Parent Request to return to in person learning with transfer to be scheduled during a movement window
 - ☐ Parent Request to transfer is subject to the Completion of the [Student Transfer Request Form](#) from Sep 1, 2022 through the end of the school year.
- ☐ MCS Discipline Process
 - ☐ Administration request from building administrator
- ☐ IEP Team meeting
- ☐ Attendance:
 - ☐ Truancy Process - Court Order
 - ☐ 60+ Hours missed
- ☐ Reassignment to in person learning - Quarterly review based on attendance and grades.

Interdistrict Movement Window:

Transfer Movement Window:	
<u>KG - 8th grade</u> <ul style="list-style-type: none"><input type="checkbox"/> End of Quarter 1<input type="checkbox"/> End of Quarter 2<input type="checkbox"/> End of Quarter 3<input type="checkbox"/> End of Quarter 4<input type="checkbox"/> Other: _____	<u>9th - 12th grade</u> <ul style="list-style-type: none"><input type="checkbox"/> End of Semester 1<input type="checkbox"/> End of Semester 2
KG - 12th grade Recommendations with Consideration to: <ul style="list-style-type: none"><input type="checkbox"/> IEP Team Meeting Date: _____<input type="checkbox"/> MCS Discipline Process: _____<input type="checkbox"/> Attendance 60+ hours missed<input type="checkbox"/> Other: _____	

- Kindergarten - 8th grade:
 - Student transfers may take place at the end of the grading Quarters provided attendance is not an issue or concern.
 - Transfers will be coordinated with the appropriate building on date of transfer
 - MCS Buildings may require a benchmark or Language assessment prior to transitioning to in person learning.
- 9th grade - 12th grade:
 - Student transfers may take place at the end of the High School Semesters.
 - Transfers will be coordinated with the appropriate building on the date of transfer.

Tyger Digital Academy Orientation

Monday, Aug 22, 2022

Location: Hedges Campus
176 Hedges Street
Mansfield Ohio 44902

Families and Students are required to attend TDA Orientation for the 2022-2023 School Year.

- **Session 1:** 9AM - 11AM KG - 3rd grade
- **Session 2:** 10AM - 12PM 4th - 6th grade
- **Session 3:** 12PM - 2PM 7th - 8th grade
- **Session 4:** 1PM - 3PM 9th - 12th grade
- **Session 5:** 3PM - 7PM: KG - 12th grade **(you may attend this session, if you were unable to attend your assigned session)**

If you have multiple students attending TDA, you are required to only attend (1) session. All students will receive an [Orientation Checklist](#), this checklist will verify you received all educational information while in attendance.

Orientation Schedule Tuesday, Aug 23, 2022

8:00 - 3:00 p.m. - All Grades

Location: Hedges Campus
176 Hedges Street
Mansfield Ohio 44902

Daily Orientation Schedule

Target Audience: New & Transfer Students

Location: Hedges Campus
176 Hedges Street
Mansfield Ohio 44902

Monday - Friday

8:40AM - 9:40AM and 12:30- 1:30PM KG - 12th grade

***Family Liaison, will facilitate transition into Tyger Digital Academy**

Attendance

Students and Families:

Students are required to be in attendance for a minimum of 910 hours as required by Ohio Law.

TDA Student Hours are from 8:00AM - 3:00PM. TDA will follow the district school calendar, including calamity days and delayed starts. Class Schedules will be posted:

- Within the students google classrooms
- Within students email
- provided to families at orientation

Absences can be reported by:

- Phone: 419-525-6305 X1056
- Email: TDA-Attendance@mansfieldschools.org
 - (please provide documents for absences to this email)

The TDA will take the following actions relating to absences:

Absent from Homeroom	Call home - Leader Alert & Office
Absent from class	Call home - Teacher & Office
20+ Hours Absent	Referral to Family Liaison (troubleshoot)
40+ Absent	Referral from Family Liaison for in person tutoring - scheduled, - attendance taken while in the building.
48 + Absent	Referral to Truancy Officer - Truancy Intervention Meeting
60+ Absent	Referral to Truancy Officer, Unofficial Truancy filed and recommendation to return to in person learning.
Make up hours	Students may participate in Extended Learning Opportunities.

Extended Learning Opportunities (ELO)

ELO is completed outside of the school day and may include but are not be limited to the following:

- Completion of missing work as verified by the teacher of record - hours to be recorded and added into the student's attendance record as work is completed outside of the school day.
- Tutoring
- Intervention Support
- Study Table
- Participation in clubs
- Participation in community service

Notification of Rights and Designation of Directory Information

Notification of Rights and Designation of Directory Information under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Mansfield City School District ("School") receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The principal, or his/her designee, will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA, pursuant to 34 CFR 99.20.

Parents or eligible students who wish to ask the School to amend a record should write to the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent. For a further explanation, see item 5 below.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Ave. SW.
Washington, DC 20202 24004

5. FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. A school official may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. (§ 99.31(a)(1)).
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2)).
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35).
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions

of the aid. (§ 99.31(a)(4)). 3 To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5)).

- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6)).
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7)). To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8)).
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9)).
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10)).
- Information the school has designated as "directory information" under § 99.37. (§ 99.31(a)(11)). Specifically, the School may disclose appropriately designated "directory information" without written consent, unless you have advised the School to the contrary in accordance with School procedures. The primary purpose of directory information is to allow the School to include this type of information from your child's education records in certain school publications.

Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of teams members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA 4 that they do not want their student's information disclosed without their prior written consent.

If you do not want the School to disclose directory information from your child's education records without your prior written consent, you must notify the Superintendent's office in writing by October 1, 2022.

Attn: Stan Jefferson, Superintendent
856 W. COok Road
Mansfield, OH 44907

The School has designated the following information as directory information:

- Student's name;
- Address;
- Telephone Number;
- Date and place of birth;
- Major field of study;
- Participation in officially recognized activities and sports;
- Height and weight, if a member of an athletic team;
- Dates of attendance;
- Date of graduation;
- Awards received;
- School-assigned e-mail accounts for the limited purpose of facilitating students' registration for access to various online educational services, including mobile application/apps that will be utilized by the student for educational purposes and for inclusion in internal e-mail address books.

School-assigned email accounts shall not be released as directory information beyond this limited purpose and to any person or entity but the specific online educational service provider and internal users of the District's Education Technology.

School Visitors

All persons, including parents/guardians, entering the school building other than for a scheduled school activity must report to the main office. All visitors will be required to present a state ID/ Photo ID upon entry for check - in. All visitors will be issued a 'Visitor's Badge' by the main office, prior to being escorted to the schools area they need to visit.

Any unauthorized presence on school property will constitute trespassing. Students may not bring other students to visit the school.

Technology

Technology Mission:

To provide reliable technology for student learning, administrate and support the technology needs of our teachers, staff and administrators guided by district policies and academic goals.

- City Mills Technology Team

Prior to the district issuing technology (Chromebook hotspot, mouse, headphones, all students and a parent/guardian must agree to the district's acceptable use policy and technology agreement. (located in one view). The use of the district internet or Hot Spots is for educational reasons only. Violations to the Acceptable Use policy will result in an in person assignment to Hedges, a review of the history of the students history, and may result in disciplinary action. Should the student's computer privileges be revoked, the students would be required to return to in person learning.

Technology is issued to students and families during orientation.

Students who did not return their district devices at the end of the previous school year are not eligible to receive a NEW district issued device.

Help Desk Ticket

The quickest and most efficient way to resolve your technology problems is to create a **Help Desk Ticket**. Please be as specific as possible. Also include your PC, laptop, or Chromebooks asset tag number. This ensures that your issue is tracked and is given to the correct tech. If your issue is urgent and needs immediate assistance, please call 419-525-6459 or ext. 7014.

Tygerpride webpage: <https://www.tygerpride.com/TechnologyDepartment.aspx>

Helpful Tech Tips

Google:

- Use google classroom meet link.
 - Links can be hidden until class time. Links reset after each class.

Chromebook:

- Directions for taking the keyboard off the screen of the CB; [CB Help Guide](#)
- Speech to Text instructions:
 - enable accessibility options. Click on the image of a Chromebook on this screen, it will show an interactive tutorial.
 - <https://support.google.com/chromebook/answer/177893?hl=en#zippy=%2Ctype-text-with-your-voice>

Loom:

- Loom.com: How to create a [Loom video](#).

Kami:

- Instructions for Parents/Students and Teachers. [Kami Instructions](#)
- Missing KAMI? Learn how to get it. [Installing KAMI](#)

Securely:

- Use securely to monitor your students even when they are not in class with you or cameras are turned off. You can push websites to students, chat, lock screens, etc. Found on CLEVER.

Video link:

- Generating a secure videlink for students to use. [VideoLink](#)

Food Service

Students who are in attendance in-person at the Hedges Campus for live labs, tutoring, or intervention support will be provided breakfast and lunch. Students must sign in indicating their preference of breakfast or lunch.

Students in attendance at home are not eligible for home meal delivery of breakfast and lunch due to the changes in USDA waiver language.

Talented & Gifted

The National Association for Gifted Children defines a gifted child as, “Someone who shows, or has the potential for showing, an exceptional level of performance in one or more areas of expression.”

Our staff work closely with the Mansfield City Schools Talented and Gifted Department to verify and provide services to our Talented and Gifted Students. Once identified the students must participate in an in person identification assessment. The outcome of that assessment will determine the process for next steps.

Information can be found on the Tyger Pride Webpage at the following link:

<https://www.tygerpride.com/TalentedandGiftedDepartment.aspx>

Health Information

Completion of the One view registration process includes important student health information. The emergency medical forms let TDA staff know of life-threatening allergies requiring an Epi-Pen, asthma, diabetes, seizures requiring emergency medications, medications, etc. Students are required to have school vaccines - even if they are not in the buildings. This information is important and will enable the school nurses to have all the information necessary to keep students safe while in the buildings, in the event a student returns back to in-person learning, and during state mandated in person testing.

Vision and hearing screenings are offered through the Tyger Digital Academy Orientation process. Families that do not want their student screened will need to complete the Parent Waiver.

[Parent waiver for Vision Screenings](#)

Field Trips

A student must have an updated emergency medical form on file and a signed permission slip in order to participate in school related field trips.

Students are also reminded that a school field trip is a school activity and is subject to the [District Code of Conduct](#) of behavior and other school policies. Participation is subject to Administrative discretion.

Testing

Tyger Digital Academy Students will participate in local and state assessments. Students are expected to participate in person for the Ohio State Test and assessments. Assessments conducted by the school for progress monitoring will be conducted in person or online and in conjunction with the student's teacher of record.

Ohio's State Tests (OST) Parent information

Ohio's State Tests are summative tests, which means students take tests at the end of the year for grades 3-8 and they take end-of-course tests for high school. The tests measure how students statewide are developing the knowledge and skills described in [Ohio's Learning Standards](#) for each subject area. State testing must be conducted in person.

Academics and Grades

MCS District Grading Scale aligned with Progressbook:

Precent	Letter Grade	4.0 Scale
100-97	A+	4.0
96-93	A	4.0
92-90	A-	3.7
89-87	B+	3.3
86-83	B	3.0
82-80	B-	2.7
79-77	C+	2.3
76-73	C	2.0
72-70	C-	1.7
69-67	D+	1.3
66-63	D	1.0
62-60	D-	0.7
59-0	F	0.0

Promotion & Retention

K-8 Students:

Retention is based on student performance in the basic skills courses. A student who fails two (2) or more basic skills courses is required to attend summer school; while attending summer school, a student must achieve a passing grade in order to be considered for promotion to the next grade. Students who fail all four (4) basic skills courses will not be promoted.

9-12 Students:

Students must complete the state graduation requirements: (Requirements listed below)

TDA High School Schedules are created with a focus for graduation. Requests for schedule changes should be addressed with your school counselor.

Ohio's High School Graduation Requirements Classes of 2023 and Beyond



It's Your **Future.** Get **Ready.**

Before you know it, you'll be receiving your high school diploma. Ohio is giving you new ways to show the world what you can do with it.

As a student entering ninth grade on or after **July 1, 2019**, Ohio's new high school graduation requirements give you more flexibility to choose a graduation pathway that builds on your strengths and passions – one that ensures you are ready for your next steps and excited about the future.

First, cover the basics

You must earn a minimum total of 20 credits in specified subjects and take your required tests. Then, decide how you will round out your diploma requirements.

English language arts	4 credits
Health	½ credit
Mathematics	4 credits
Physical education	½ credit
Science	3 credits
Social studies	3 credits
Electives ¹	5 credits

Other Requirements

You also must receive instruction in economics and financial literacy and complete at least two semesters of fine arts. Your district may require more than 20 credits to graduate.

Second, show competency

Earn a passing score on Ohio's high school Algebra I and English II tests. Students who do not pass the test will be offered additional support and must retake the test at least once.

Is testing not your strength? After you have taken your tests, there are three additional ways to show competency!

Option 1.

Demonstrate Two Career-Focused Activities²:

Foundational

Proficient scores on WebKams
A 12-point industry credential
A pre-apprenticeship or acceptance into an approved apprenticeship program

Supporting

Work-based learning
Earn the required score on WorkKeys Earn the OhioMeansJobs Readiness Seal

Option 2.

Enlist in the Military

Show evidence that you have signed a contract to enter a branch of the U.S. armed services upon graduation.

Option 3.

Complete College Coursework

Earn credit for one college-level math and/or college-level English course through Ohio's free College Credit Plus program.

¹All at least one of the two must be a foundational skill.

Third, show readiness

Earn two of the following diploma seals, choosing those that line up with your goals and interests. These seals give you the chance to demonstrate academic, technical and professional skills and knowledge that align to your passions, interests and planned next steps after high school.

At least one of the two must be Ohio-designed:

- ☐ OhioMeansJobs Readiness Seal (Ohio)
- ☐ Industry-Recognized Credential Seal (Ohio)
- ☐ College-Ready Seal (Ohio)
- ☐ Military Enlistment Seal (Ohio)
- ☐ Citizenship Seal (Ohio)
- ☐ Science Seal (Ohio)
- ☐ Honors Diploma Seal (Ohio)
- ☐ Seal of Biliteracy (Ohio)
- ☐ Technology Seal (Ohio)
- ☐ Community Service Seal (Local)
- ☐ Fine and Performing Arts Seal (Local)
- ☐ Student Engagement Seal (Local)

Want to learn more? Contact your school counselor or visit education.ohio.gov/graduation



At Risk Students

Student's academics are important as the Tyger Digital Academy strives to prepare diverse leaders. Parents are encouraged to support students by monitoring grades through Progressbook (access directions attached) and reaching out to teachers requesting parent access to your students' Google classroom. The Tyger Digital Academy will conduct a review of the student's grades and overall academics at the interim and end of the quarter for each grading period. **Upon review, students may be reassigned to in-person learning if they meet any of the following criteria:**

- Not logging into the school system
- Not attending live classes
- 2 or more F's
- Does not meet the criteria for sports eligibility.

Students who are considered At- Risk are encouraged to:

- ☐ Attend and engage in online class meetings
- ☐ Complete classroom assignments
- ☐ Attend and participate in teacher intervention meetings; and
- ☐ Attend in person tutoring at our Hedges location.
- ☐ Participate in frequent check ins with Family Liaison, Principals, and Counselors

School Counselors

Tyger Digital Academy has several school counselors who will serve the students in a variety of ways. The School Counselor can make referrals to various social agencies, assist with student scheduling through the enrollment and withdrawal process, and provide guidance for the various pathways a student may take toward graduation. Students and parent(s)/ Guardians who need to see the Counselor must sign up for an appointment.

Athletics & Eligibility

Tyger Digital Academy students have the ability to participate in Mansfield City School District Athletics through the Mansfield Senior High Campus for grades 7-12. Team Membership is open to eligible 7-12 students.

Fall: Football, Cross - Country, Volleyball, Golf*, Girls, Tennis*, Soccer*

Winter: Basketball, Bowling*, Swimming, and Wrestling

Spring: Track, Softball, Baseball, Boy's Tennis *

* High School Only

Eligibility

As members of the Ohio High School Athletic Association, all students must follow the standards set forth by this association.

All 7th grade students are eligible for participation in fall athletics.

Eligibility for participation is based upon grades received each marking period. Exam, Semester and yearly averages have no impact on eligibility.

Grades 7-8 Eligibility

Student athletes must have received passing grades in a minimum of FOUR of all subjects in which enrolled the immediately preceding grading period. No student is eligible if they have 2 F's in one grading period.

For eligibility, Summer school grades may not be used to substitute for failing grades received in the final grading period of the regular school year or for lack of enough courses taken in the preceding grading period.

Grades 9-12 Eligibility

Student athletes must have received passing grades in a minimum of five of all subjects in which enrolled the immediately preceding grading period (excluding gym). No student is eligible if they have 2 F's in one grading period.

Students must maintain the following Grade Point AVerage (GPA) standards. Students who fall below the standards listed must attend two (2) hours of Study Table per week during the sports season for which they are participating and may play for not more than one (1) consecutive sports season on probation without approval of the Athletic Director, and Director of the Tyger Digital Academy.

Freshmen 1.5 GPA (Beginning with the 2nd semester of your freshman year)

Sophomores 1.5 GPA

Juniors 1.75 GPA

Seniors 2.0 GPA

Athletes who are on probation or have an "F" or two D's in any core class must attend two (2) hours of Study Tables per week during the sports season for which they are participating. Study Tables hours are determined after each grading period. Athletes who do not complete their required hours each week may be subject to progressive consequences.

Students must be in attendance at school on the day of the athletic event. Students who have been assigned to ALC/ ISS/OSS/ Hedges Success Program will NOT be allowed to participate in athletics until they have completed their assignment. Those students who are suspended from school on the day of the athletic event will be denied participation until the suspension is completed.

Fees/ Obligations

Parents are responsible for outstanding school fees from previous years. Students are issued one consumable textbook for each core academic subject during the academic year. If a textbook needs to be replaced, the cost of the replacement textbook will be added to the student obligations. Obligations must be paid in full by a Senior's graduation year in order to be eligible to participate in prom and all of the culminating graduation activities.

Payment on fees and obligations can be made to the Tyger Digital Academy's main office throughout the school year.

Positive Behavior Interventions and Supports (PBIS)

Positive Behavior Interventions Supports (PBIS) is a school - wide system, used by the school staff to reward positive behavior within the school. PBIS procedures and support are subject to change.

Parents/Guardians that have behavioral concerns about their student, can submit a Parent/Guardian PBIS Referral to Tier 2 Supports. Forms are available on [TDA PBIS Webpage](#)

Students will be awarded PBIS points by meeting expectations on the student Matrix. Students are able to spend their points at the School PBIS Store. Students and parents are able to check point balances through the PBIS Rewards Parent and PBIS Rewards Student apps that are available on all smartphone devices.

PBIS Student and Family Information

TDA Matrix Expectations	Respectful	Responsible	Safe
Google Meets	<ul style="list-style-type: none">• Muted when not speaking• Utilize Hand Raise Function• Actively listening	<ul style="list-style-type: none">• Show up to class on time• Camera On (K-3)• Actively participating• Self advocacy	<ul style="list-style-type: none">• Choose an appropriate environment• Dressed appropriately• One student per device
Independent Learning	<ul style="list-style-type: none">• Respond to emails within 24 hours• Communicate with teachers in a respectful manner• Respect the time of others and yourself	<ul style="list-style-type: none">• Check email every hour of the school day.• Check google classroom every hour of the school day• Turn in work on time	<ul style="list-style-type: none">• Be consistent• Value time for yourself away from technology• See something say something
Use of Technology	<ul style="list-style-type: none">• Eat or drink in areas away from technology• Create helpdesk ticket to repair technology	<ul style="list-style-type: none">• Keep computer charged• Be able to properly navigate learning platforms	<ul style="list-style-type: none">• Keep passwords and personal information private• Use school technology for

	<p>when needed</p> <ul style="list-style-type: none">• Handle technology with care when transporting	<ul style="list-style-type: none">• Only communicate with school employees or other students• Only use technology for school related tasks	<p>school activities</p> <ul style="list-style-type: none">• Keep technology away from liquids
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Mansfield City Schools

Student Code of Conduct

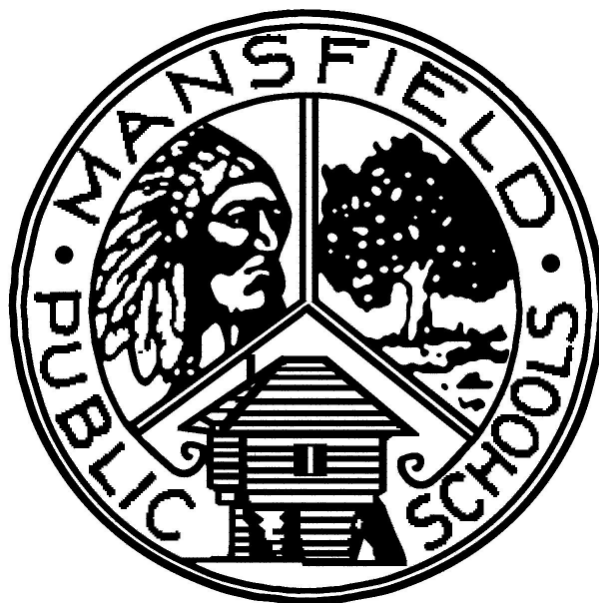


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Mission: With love and expertise, Mansfield City Schools prepares diverse leaders and builds positive relationships with students, staff, and educational allies.

Vision: Mansfield City Schools will be the premier learning destination of Richland County.

District Learning Compact

The Mansfield City Schools and the parents of students participating in activities, services, and programs agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and social emotional growth. This compact outlines the means by which the school and parents will build and develop a partnership that will help children achieve Ohio's high standards.

As a school, we will:

- provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Ohio's student academic achievement standards;
- hold parent-teacher conferences twice a year;
- provide parents with frequent reports on their children's progress;
- provide parents reasonable access to staff; and
- provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

As a parent/guardian, I will support my child's learning in the following ways:

- help my child attend regularly, by arriving to school on time, and preparing them to be ready to learn;
- provide a quiet area for my child to do homework and make sure it is completed;
- communicate with teachers and staff, attend parent/teacher conferences, read reports from school, and discuss necessary information with my child;
- encourage a positive attitude toward school and place a priority on academic and social emotional growth;
- monitor and limit my child's use of electronic devices;
- help my child learn to resolve conflicts in positive ways;
- support and help the school in its efforts to maintain a safe and orderly environment;
- provide a healthy environment and ensure my child is rested, fed, and dressed according to the Mansfield City Schools' guidelines;
- encourage my child to read by reading with and to my child;
- participate in decisions regarding my child's education;
- volunteer in my child's classroom when possible; and
- serve, to the extent possible, on policy/advisory groups for the Mansfield City Schools.

As a student, I will:

- attend school regularly and on time;
- do my schoolwork and homework every day;
- give my parent/guardian all notices from my school every day;
- practice healthy habits such as eating properly, exercising, and getting enough rest;
- be willing to work hard and do my best;
- listen carefully and ask questions when I do not understand something;
- bring needed supplies to class;
- meet behavioral expectations in the school and classroom allowing all students to learn;
- respect and cooperate with other students and adults; and
- read outside of school every day.

Expected Behaviors

We believe everyone has a role in creating effective learning environments which are safe, consistent, positive, and support student growth academically and socially.

We encourage appropriate behaviors by explicitly teaching and reinforcing behavioral expectations across all settings.

We create opportunities for students to practice and succeed in making responsible and effective choices in order to reach their academic and social emotional potential; thus fostering positive contributions to the school and community.

I will show Tyger Pride for...			
Myself by:	Others by:	Learning by:	Property by:
<ul style="list-style-type: none"> • attending school regularly and being on time. • following the expectations and directions of adults. • doing my schoolwork and homework neatly and completely. • practicing positive behavior choices. • remaining on school grounds unless I have permission to leave school. • making positive choices. • dressing in a way that is appropriate for the learning environment in accordance with school expectations. • recognizing the impact of my actions on other people. 	<ul style="list-style-type: none"> • being understanding of others' feelings. • using positive words with others. • treating others like I want to be treated. • being honest by telling the truth. • working with others in positive ways. • keeping my hands to myself. • working together and/or with adults to manage frustrations and emotions. • using a respectful, positive, and considerate tone of voice and body language when I am speaking to others. • listening when others are speaking to me. • apologizing for my actions that negatively impacted others. 	<ul style="list-style-type: none"> • following school expectations and school staff directions. • keeping focused on my work. • coming to school prepared to work. • participating in class activities and discussions. • completing my own schoolwork and homework. • keeping my eyes on my own materials when taking quizzes and tests. 	<ul style="list-style-type: none"> • taking care of things in my school and on school grounds. • using school materials for their intended purpose. • using technology devices as directed by adults. • following expectations about safety: <ul style="list-style-type: none"> –using playground equipment in a safe manner. –using property and materials in a safe manner. • following the school's expectations regarding personal electronic devices.

Levels of Interventions/Consequences

The Student Code of Conduct shall apply to all students at all times on all Board of Education property, including:

- in school buildings
- on school grounds
- in all school vehicles
- at all school-related, or Board-sponsored activities, (whether such activities are held on school property or at locations off school property, including private business or commercial establishments).

Students may also be subject to discipline for violation of the Student Code of Conduct even if that conduct occurs on property not owned or controlled by the Board but that is connected to activities or incidents that have occurred on property owned or controlled by the Board, or conduct that, regardless of where it occurs, is directed at a Board official or employee, or the property of such official or employee.

Levels of Interventions And Consequences for Violations of the Student Code of Conduct

As with any incident of student behavior, school administrators must exercise informed judgment as to whether a student's actions constitute a violation of Board policy and/or regulation. The levels, shown on the following pages, guide administrators to use progressive interventions to change student behaviors.

Interventions are a continuum of proven activities, supports, and programs to promote students' social, emotional, and behavioral health. Interventions are employed by school staff or administrators and are intended to reduce continued and/or escalation of inappropriate behaviors or violations of the Code of Conduct.

Consequences are actions taken by school staff or administrators in response to a violation of the Code of Conduct.

Interventions from the menu below, or other appropriate interventions at the administrator's discretion, may be used at any time and in combination with any appropriate consequence. Restitution for loss or damage may be required, in addition to any other intervention or consequence.

Each code of conduct violation is assigned a range of appropriate consequences. The administrator has discretion to select consequences within this range, after considering factors such as the seriousness of the violation, the age of the student, the student's intent, and whether the student has engaged in similar conduct before.

Students in grades pre-K through three shall not be suspended or expelled except in accordance with Board Policy 5610 (for possession of a firearm or knife capable of causing serious bodily injury; for commission of an act that if committed by an adult would be a crime and results in serious physical harm to a person or property; for making a bomb threat; or as necessary to protect the immediate health and safety of the student, the student's classmates, or school employees).

Additional considerations apply when disciplining students who have or are suspected to have special education needs. Administrators should consult Board Policy¹ or consult with the District's Pupil Services Department before issuing consequences to these students. Any recommendation for change of placement for a student with a disability (504 or IEP) must be determined by a team of credentialed individuals per applicable state and federal law.

¹ See Board Administrative Guidelines 5605, 5605A, and 5610A.

INTERVENTION MENU

The list of interventions is not exhaustive. Combinations of multiple interventions can be used. To the greatest extent possible, interventions should be utilized proactively.

- | | |
|--|--|
| <ul style="list-style-type: none">• Explicitly Reteaching Expected Behaviors• Restorative Practices• Modeling and Practicing Expected Behaviors• Differentiated Reinforcement• Student Conference with Teacher, Driver, Administrator, and/or Counselor• Parent Conference with Teacher, Driver, Administrator, and/or Counselor• Referral to the MTSS (Multi-Tiered Systems of Supports) team(s)• Structured Breaks• Sharing Circles• Visual Schedule• Token Economy• Parent Communication• Behavior Report Card• Purposeful Arrival and Dismissal | <ul style="list-style-type: none">• Flexible Seating• Brain Breaks• Mindfulness Exercises• Organizational Interventions• Check-In/Check-Out• Structured Choices• Reflective Listening• Schedule Modifications• Social Skill Group• Transitional Warnings• Transitional Supports• Consistent Routine• Proximity Interventions• Conflict Resolution• Tiered AIM Curriculum Lessons• Visual Timers• Group Contingencies |
|--|--|

CONSEQUENCES

The list of consequences is not exhaustive. The Level chosen shall reflect the seriousness of the offense. Repeated offenses shall be subject to higher Level Consequences.

	Level 1	Level 2	Level 3	Level 4	Level 5
	Classroom/Bus Level Consequences (Teacher/Driver Managed)	Administrator Assigned Consequences	Administrator Assigned Consequences	Administrator Assigned Consequences	Administrator Assigned Consequences
	Documentation Report Required	Office referral required	Office referral required	Office referral required	Office referral required
CONSEQUENCES	<ul style="list-style-type: none"> Interventions from the menu above Parent and Student conference with Teacher/Driver Restitution Warning from the Teacher/Driver Teacher assigned detention (served with the Teacher) 	<ul style="list-style-type: none"> Interventions from the menu above Parent and Student conference with the Administrator Restitution Detention (up to 1 hour) Temporary loss of privilege In-School Suspension (up to 1 day) Drug, Alcohol, Tobacco Counseling Services (if appropriate) 	<ul style="list-style-type: none"> Interventions from the menu above Parent and Student conference with the Administrator Restitution Loss of privilege Detention (up to 2 hours) In-School Suspension (up to 3 days) Emergency Removal Out of School Suspension up to (3 days) Notification to School Resource 	<ul style="list-style-type: none"> Interventions from the menu above Parent and Student conference with the Administrator Restitution Extended Detention (up to 4 hours) In-School Suspension (up to 5 days) Emergency Removal Out of School Suspension (up to 5 days) Notification to the School Resource Officer Convene a team meeting with Parents/ Guardians and the student to 	<ul style="list-style-type: none"> Interventions from the menu above Parent and Student conference with the Administrator Restitution In-School Suspension (up to 10 days) Emergency Removal Out of School Suspension (up to 10 days) Expulsion Convene a team meeting with Parents/ Guardians and the student to explore supports and services Temporary Alternative Educational Placement

			<div>Officer</div> <ul style="list-style-type: none">• Drug, Alcohol, Tobacco Counseling Services (if appropriate)	<div>explore supports and services</div> <ul style="list-style-type: none">• Temporary Alternative Educational Placement• Drug, Alcohol, Tobacco Counseling Services (if appropriate)	<ul style="list-style-type: none">• Notification to the School Resource Officer• Drug, Alcohol, Tobacco Counseling Services (if appropriate)
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<u>Definition of Offenses</u>	Level of Consequences:	1	2	3	4	5
Abusive and/or Obscene Language/Profanity Any profane, obscene, insulting, or derogatory verbal interactions or gestures, includes, but is not limited to: swearing and/or cursing.		●	●	●	●	●
Academic Dishonesty/Plagiarism No student will copy the work of another without citation. This includes previously written work, or part thereof, on a test or assignment, or improperly consulting notes or other answer sources (e.g. Wikipedia).		●	●	●	●	●
Assault A student shall not knowingly cause or attempt to cause physical injury to other students, any school employee or other persons. Pushing, shoving, wrestling, etc. may be considered assault. If physical injury is inflicted = Level 5. Self-defense is not considered assault.				●	●	●
Bus Violation An action or actions or behavior, whether verbal or nonverbal, that jeopardize(s) the safe operation of the bus or the safety of the occupants. Examples include, but are not limited to: Eating, drinking, being out of seat, transporting of animals or glass containers, spitting, throwing of any objects, extending any body parts through a school bus/vehicle window, or using the emergency exit when there is no emergency. Additional consequences may include suspension of bus riding privileges.		●	●	●	●	●
Defiance/Insubordination Refusing to comply with a reasonable request from school personnel or disobeying any general rule of the school, including not following directions of teachers, school administrators, or other staff members (e.g., refusing to leave an area or stop engaging in aggressive/ disruptive behavior). Talking back and/or socially rude interactions.		●	●	●	●	●
Disruption Acts, behaviors, or conduct in the classroom, in the school, upon school grounds, to or from school or while engaged in school-related activities that cause minor disruptions to the educational process. This may include physical contact, such as hitting and/or horseplay, that does not rise to the level of fighting.		●	●	●	●	●
Dress Code Campus Wear Violation/Violation of the Dress Code		●	●	●		

<u>Definition of Offenses</u>	Level of Consequences:	1	2	3	4	5
Explosives and/or Combustibles/Incendiary Devices/Arson Student is/was in possession of substances/objects readily capable of causing bodily harm and/or property damage (including, but not limited to, firecrackers, gasoline, or other item not fitting the definition of "firearm"). Setting fire, or attempting to set fire to school property, any property belonging to, rented by, or on loan to the school district, or the property of persons employed by the school or in attendance at the school.						●
False Reporting Student knowingly provides inaccurate information or purposely withholds known information needed as part of an investigation.	●	●	●	●	●	●
Fighting A physical altercation between two or more students, in which a student's actions do not represent reasonable self-defense is considered to be fighting. This also includes the mutual participation in an incident involving physical violence.			●	●	●	●
Forgery Acts involving forgery and/or falsification, including but not limited to, falsifying school records, forging signatures, making or providing false statement(s), counterfeiting, bribery, and/or using an unauthorized computer user ID or passwords are considered to be forgery/falsification	●	●	●	●	●	●
Gambling Betting or playing games of chance to gain property, favor, or money from others.			●	●	●	●
Harassment, Intimidation or Bullying A student shall not harass, intimidate, disparage, incite, provoke, stalk or threaten any individual on school premises or otherwise disrupt the school environment.			●	●	●	●

<u>Definition of Offenses</u>	Level of Consequences:	1	2	3	4	5
Inappropriate Consensual Physical or Verbal Contact Fondling, touching, kissing, or other inappropriate consensual physical or verbal contact, whether or not of a sexual nature, in school facilities, on school grounds, at school-related activities, or while on buses transporting students to and from school-related events is prohibited.		●	●	●	●	●
Inappropriate Use/Possession of Cell Phones/Electronic Devices Any use of an electronic device that violates the District's Acceptable Use Policy. This policy prohibits student use of cell phones, headphones (earbuds), handheld entertainment, radios, CD/mp3 players, etc. during school hours. All Personal Electronic Devices (including cell phones) are to be powered off and/or maintained in designated areas where appropriate.		●	●	●	●	●
Inciting Fights and/or Contributing to Disruption The intentional incitement to engage another student, staff member, or any other person, in physical conflict and/or continuous harassment, or the promotion of misconduct for any purpose. A student shall not cause or threaten to cause the material disruption or obstruction of any function or operation of the school, including curricular and extra-curricular activities. This shall include the promotion of misconduct for any purpose, including, but not limited to, promotion via social media.		●	●	●	●	●
Out of Assigned Area/Leaving School Without Permission Student is intentionally not physically present at the assigned time to their prescribed area. This includes leaving the school, or school grounds, during the designated school day without first obtaining the permission from the principal or principal's designee and/or not reporting or returning to class or school activities.		●	●	●	●	●
Possession/Intent to Sell/Sale/Distribution of Drug Paraphernalia/Look-a-Likes/Non-Controlled Substances Possessing, carrying, selling or attempting to sell, and/or concealing non-controlled drugs or items that may be considered as look-a-like drugs (controlled or non-controlled drugs) or substances represented to be drugs of the seller or distributor and/or thought to be drugs by the buyer or receiver or any drug-related paraphernalia. Attempting to sell or distribute any prescription and over-the-counter medicines, chemical substances, and all other legal substances. Drug-related paraphernalia includes, but is not limited to, pipes, clips, rolling papers, and other items used or related to drug use.				●	●	●

<u>Definition of Offenses</u>	Level of Consequences:	1	2	3	4	5
Possession/Intent to Sell/Sale/Distribution/Use of Controlled Drugs Possessing, carrying, selling or attempting to sell, distributing, or concealing any controlled drug other than prescription medication that has been administered in accordance with the district's policies. Consuming and/or showing evidence of having consumed drugs or other illegal substances and/or attending school while under the influence of drugs.						●
Possession/Under the Influence of Alcohol Possessing, carrying, concealing, consuming or showing evidence of having consumed alcoholic beverages.			●	●	●	
Possession/Use of Tobacco/Vaping Smoking or the use or possession of any tobacco products and/or electronic vaping device (vape) or associated paraphernalia, whether or not vaping device has nicotine solution in it.			●	●	●	
Possession/Use/Sale/Distribution of Unauthorized Items Possession, use, sale, or distribution of any other unauthorized item, including those not otherwise referenced in this Code of Conduct is prohibited. This includes, but is not limited to items that may cause bodily injury (including weapons or cutting instruments with blades less than 2.5" in length) and items that have been previously banned by school personnel (lighter, "orbi gun," gel blaster, etc.)	●	●	●	●	●	
School Disturbance Acts which cause disruption of the school environment and/or threaten the safety or well-being of other students and/or staff, which may include, but is not limited to, walk-outs, sit-ins, rioting, picketing, trespassing, reckless or careless operation of a vehicle on or near school property or near a school bus, or inciting disturbances, threats to the school, pranks, or actual violence during a period of disruption, or actions resulting in a school lockdown. This includes opening outside doors clearly designated to stay closed.				●	●	
Sexual Harassment Unwelcome sexual advances, requests for sexual favors, and/or other verbal or physical conduct of a sexual nature when submission to such conduct is: made either explicitly or implicitly a term of condition of a person's educational development or program or such conduct has the purpose or effect of unreasonably interfering with a person's educational performance or creates an intimidating, hostile or offensive environment			●	●	●	

<u>Definition of Offenses</u>	Level of Consequences:	1	2	3	4	5
Sexual Misconduct/sexual assault Student engages in inappropriate verbal and/or physical gestures/contact/conduct of a sexual nature. Any sexual acts including, but not limited to, sexual assault, attempted sexual assault, vulgar/obscene words or gestures, indecent exposure, possession of profane/vulgar/obscene material, possession/distribution of derogatory/offensive poster(s), cards, pictures, cartoons, graffiti, or sexually inappropriate drawing on school property/buses or at school-sponsored activities.		●	●	●	●	●
Technology Violation Using technology to capture, record, and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. A violation of the District's Acceptable Use Policy.			●	●	●	●
Theft Taking, possessing, or transmitting someone else's property without their permission.				●	●	●
Threat Against School Community Statement of intention to inflict harm, pain, injury, or other hostility towards the school community, school property and/or any of its members.					●	●
Vandalism/Property Damage Student participates in an activity that results in destruction or disfigurement of personal or school property.				●	●	●
Weapons: Firearms (Possession/Use/Sale/Distribution) Possession, use, sale or distribution of a firearm is prohibited. Violation of this section shall result in an expulsion for one (1) year, which may be reduced on a case-by-case basis based on Board policy. A firearm is defined as any weapon, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or silencer, or any destructive device. A destructive device, includes, but is not limited to any explosive, incendiary, or poison gas, bomb, grenade, rocket having a propellant charge of more than four (4) ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or other similar device.						●

<u>Definition of Offenses</u>	Level of Consequences:	1	2	3	4	5
Weapons: Knife Possession of a knife capable of causing serious bodily injury is prohibited. A knife capable of causing serious bodily injury is defined as a weapon or cutting instrument with a blade of 2.5" or longer. A weapon or cutting instrument with a blade less than 2.5" in length is prohibited as an Unauthorized item.						●
Weapons: Possession of Look-a-Like Possession of any item which looks like a firearm or knife or other weapon is prohibited.				●	●	

Suspension or Expulsion of Students in Grades Pre-Kindergarten through 3

Beginning with the 2019-2020 school year, except as permitted by law, suspension or expulsion proceedings shall not be initiated against a student in any of grades Pre-kindergarten through three unless the student has committed the following acts:

A. The student brings a firearm or knife capable of causing serious bodily injury to a school building or on to any other property (including a school vehicle) owned, controlled, or operated by the Board, to an interscholastic competition, an extra-curricular event, or to any other school program or activity that is not located in a school or on property that is owned or controlled by the Board, or possesses a firearm or knife capable of causing serious bodily injury at school or on any other property (including a school vehicle) owned, controlled, or operated by the Board, at interscholastic competition, an extra-curricular event, or at any other school program or activity that is not located in a school or on property that is owned or controlled by the Board.

B. The student commits an act at school, on other school property, at an interscholastic competition, extra-curricular event, or any other school program or activity, and the act: 1) would be a criminal offense if committed by an adult; and 2) results in serious physical harm to person(s) as defined in R.C. 2901.01(A)(5), or to property as defined in R.C. 2901.01(A)(6).

C. The student makes a bomb threat to a school building or to any premises at which a school activity is occurring at the time of the threat.

D. The student engages in behavior of such a nature that suspension or expulsion is necessary to protect the immediate health and safety of the student, the student's fellow classmates, the classroom staff and teachers, or other school employees.

Prior to suspending or expelling a student in any of grades Pre-K through 3, the Principal shall, whenever possible, consult with a mental health professional under contract. If the events leading up to the student's suspension or expulsion from school indicate that the student is in need of additional mental health services, the student's Principal or the District's mental health professional shall assist the student's parent or guardian with locating providers or obtaining such services, including referral to an independent mental health professional, provided such assistance does not result in a financial burden to the District or the student's school.

If a student in any of grades Pre-K through 3 is suspended or expelled, the student shall be afforded the same notice and hearing, procedural, and educational opportunities as set forth in Board policy and the law. The suspension or expulsion of a student in any of grades Pre-K through 3 shall not limit the Board's responsibilities with respect to the provision of special education and related services to such student in accordance with Board policy and the law. Further, the Board shall not be limited in its authority to issue an in-school suspension to a student in any of grades Pre-K through 3, provided that the in-school suspension is served in a supervised learning environment.



Bus Behavior Expectations & Safety Requirements for All Students

Riding the school bus is a privilege. This privilege may be temporarily denied or permanently removed from riding the bus if misconduct jeopardizes the safe operation of the school bus or the safety of students riding the bus. School suspension is a possible consequence.

Students are expected to observe the following rules for safety and courtesy on the bus. Parents are responsible for the supervision and safety of students from home until they board the bus, and from the bus stop to home.

At the Bus Stop	When the Bus Arrives
<ul style="list-style-type: none"> • Exercise safe pedestrian practices while on the way to the waiting area for the bus stop. • Students need to be in line ready to board the bus 5 minutes before the scheduled pickup. Do not sit in vehicles until the bus arrives. • Wait in a quiet and orderly manner and respect private property. • Stay on your side of the roadway controlled by the bus warning lights. • Where same side service is provided, you should not cross the roadway for any reason. Please remain at the designated school bus stop on the same side of the road where you live. • Be aware, cautious, and respectful of traffic. • Wait in a safe place, clear of traffic, and away from where the bus stops. 	<ul style="list-style-type: none"> • Remain at the waiting area until the bus comes to a complete stop. • Check traffic from all directions, then check again. • Before walking from the waiting area to the entrance of the bus, be certain that the bus warning lights are activated and that all traffic in all directions has stopped. • When safe to board, do so promptly. • When boarding, be aware of and avoid the "danger zone," the twelve foot area immediately surrounding the stopped school bus. • Be sure that you can see the bus driver's eyes when in the vicinity of the school bus. • If crossing a street controlled by bus warning lights is necessary, cross promptly after checking that all traffic in all directions has stopped. Cross only in front of the bus. • Upon entering the bus proceed directly to an available or assigned seat.

On the Bus	Exiting the Bus
<ul style="list-style-type: none"> Follow instructions of bus personnel. Be respectful of all people, including all bus personnel. Use language appropriate for the school setting. Keep the bus neat and clean. Do not eat or drink. Talk quietly and politely. Students must sit in their assigned seat. Stay seated while the bus is in motion; keep aisles and exits clear. Carry-on items are limited to those that can be held in your lap only (including some musical instruments). No hazardous materials, nuisance items, or animals are permitted on the bus. Be respectful of the rights and safety of others. Do not extend head, arms, or objects out of bus windows. Appropriate use of electronic devices including, but not limited to, cell phones and tablets, that do not jeopardize the safe operation of the bus or the safety of the bus occupants is permitted. 	<ul style="list-style-type: none"> Remain seated until the bus comes to a complete stop. Exit the bus at the bus stop area in an orderly manner. Exit at your designated bus stop. Check traffic from all directions, then check again. Before exiting the bus, be certain that all traffic in all directions has stopped. When safe to exit, do so promptly. Be aware of and avoid the "danger zone," the twelve foot area immediately surrounding the stopped school bus. Be sure that you can see the bus driver's eyes while in the vicinity of the school bus. If crossing a street controlled by bus warning lights, cross promptly after checking that all traffic in all directions has stopped. Only cross in front of the bus. Exercise safe pedestrian practices while on the way from the bus stop to your home.

Consequence Definitions Per Board Policy and ORC

"In-school suspension" means the pupil will serve all of the suspension in a supervised learning environment within a school setting.

"Emergency removal" shall be the exclusion of a student who poses a continuing danger to District property or persons in the District or whose behavior presents an on-going threat of disrupting the educational process provided by the District.

"Suspension" shall be the temporary exclusion of a student by the Superintendent, principal, assistant principal, or any other administrator from school for a period not to exceed ten (10) school days. If at the time an out-of-school suspension is imposed there are fewer than ten school days remaining in the year, the Superintendent shall not apply any remaining part of the period of suspension to the following year.

"Expulsion" shall be the exclusion of a student from school for a period not to exceed the greater of eighty (80) school days or the number of school days remaining in a semester or term in which the incident that gives rise to the expulsion takes place or for one (1) year as specifically provided in the Student Code of Conduct and Board Policy. If at the time an expulsion is imposed there are fewer than eighty school days remaining in the school year in which the incident that gives rise to the expulsion takes place, the Superintendent may apply any remaining part or all of the period of the expulsion to the following school year. Only the Superintendent may expel a student.