Mansfield City Schools Student Code of Conduct



Table of Contents

District Compact	1
Expected Behaviors	2
Levels of Interventions/Consequences	3-
Definition of Offenses	6-9
Bus Behavior Expectations	10

Mission: With love and expertise, Mansfield City Schools prepares diverse leaders and builds positive relationships with students, staff, and educational allies.

Vision: Mansfield City Schools will be the premier learning destination of Richland County.

District Learning Compact

The Mansfield City Schools and the parents of students participating in activities, services, and programs agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and social emotional growth. This compact outlines the means by which the school and parents will build and develop a partnership that will help children achieve Ohio's high standards.

As a school, we will:

- provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Ohio's student academic achievement standards;
- hold parent-teacher conferences twice a year;
- provide parents with frequent reports on their children's progress;
- provide parents reasonable access to staff; and
- provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

As a parent/guardian, I will support my child's learning in the following ways:

- help my child attend regularly, by arriving to school on time, and preparing them to be ready to learn;
- provide a quiet area for my child to do homework and make sure it is completed;
- communicate with teachers and staff, attend parent/teacher conferences, read reports from school, and discuss necessary information with my child;
- encourage a positive attitude toward school and place a priority on academic and social emotional growth;
- monitor and limit my child's use of electronic devices;
- help my child learn to resolve conflicts in positive ways;
- support and help the school in its efforts to maintain a safe and orderly environment;
- provide a healthy environment and ensure my child is rested, fed, and dressed according to the Mansfield City Schools' guidelines;
- encourage my child to read by reading with and to my child;
- participate in decisions regarding my child's education;
- volunteer in my child's classroom when possible; and
- serve, to the extent possible, on policy/advisory groups for the Mansfield City Schools.

As a student, I will:

- attend school regularly and on time;
- do my schoolwork and homework every day:
- give my parent/guardian all notices from my school every day;
- practice healthy habits such as eating properly, exercising, and getting enough rest;
- be willing to work hard and do my best;
- listen carefully and ask questions when I do not understand something;
- bring needed supplies to class;
- meet behavioral expectations in the school and classroom allowing all students to learn;
- respect and cooperate with other students and adults; and
- read outside of school every day.

Expected Behaviors

We believe everyone has a role in creating effective learning environments which are safe, consistent, positive, and support student growth academically and socially.

We encourage appropriate behaviors by explicitly teaching and reinforcing behavioral expectations across all settings.

We create opportunities for students to practice and succeed in making responsible and effective choices in order to reach their academic and social emotional potential; thus fostering positive contributions to the school and community.

I will show Tyger Pri	will show Tyger Pride for								
Myself by:	Others by:	Learning by:	Property by:						
attending school regularly and being on time.	being understanding of others' feelings.	following school expectations and school staff directions.	taking care of things in my school and on school grounds.						
following the expectations and directions of adults.	using positive words with others.treating others like I want to be treated.	keeping focused on my work.coming to school	using school materials for their intended purpose.						
doing my schoolwork and homework neatly and completely.	being honest by telling the truth.	prepared to work. participating in class activities and	using technology devices as directed by adults.						
practicing positive behavior choices.	working with others in positive ways.keeping my hands to	discussions. completing my own schoolwork and	following expectations about safety: –using playground equipment in a safe						
remaining on school grounds unless I have permission to leave school.	myself. • working together and/or	homework. • keeping my eyes on my	manner. -using property and materials in a safe						
making positive choices.	with adults to manage frustrations and emotions.	own materials when taking quizzes and tests.	• following the school's						
dressing in a way that is appropriate for the learning environment in accordance with school expectations.	using a respectful, positive, and considerate tone of voice and body language when I am speaking to others.		expectations regarding personal electronic devices.						
 recognizing the impact of my actions on other people. 	Iistening when others are speaking to me.								
	apologizing for my actions that negatively impacted others.								

Levels of Interventions/Consequences

The Student Code of Conduct shall apply to all students at all times on all Board of Education property, including:

- in school buildings
- on school grounds
- in all school vehicles
- at all school-related, or Board-sponsored activities, (whether such activities are held on school property or at locations off school property, including private business or commercial

establishments).

Students may also be subject to discipline for violation of the Student Code of Conduct even if that conduct occurs on property not owned or controlled by the Board but that is connected to activities or incidents that have occurred on property owned or controlled by the Board, or conduct that, regardless of where it occurs, is directed at a Board official or employee, or the property of such official or employee.

Levels of Interventions
And Consequences
for Violations of the
Student Code of Conduct

As with any incident of student behavior, school administrators must exercise informed judgment as to whether a student's actions constitute a violation of Board policy and/or regulation. The levels, shown on the following pages, guide administrators to use progressive interventions to change student behaviors.

Interventions are a continuum of proven activities, supports, and programs to promote students' social, emotional, and behavioral health. Interventions are employed by school staff or administrators and are intended to reduce continued and/or escalation of inappropriate behaviors or violations of the Code of Conduct.

Consequences are actions taken by school staff or administrators in response to a violation of the Code of Conduct.

Interventions from the menu below, or other appropriate interventions at the administrator's discretion, may be used at any time and in combination with any appropriate consequence. Restitution for loss or damage may be required, in addition to any other intervention or consequence.

Each code of conduct violation is assigned a range of appropriate consequences. The administrator has discretion to select consequences within this range, after considering factors such as the seriousness of the violation, the age of the student, the student's intent, and whether the student has engaged in similar conduct before.

Students in grades pre-K through three shall not be suspended or expelled except in accordance with Board Policy 5610 (for possession of a firearm or knife capable of causing serious bodily injury; for commission of an act that if committed by an adult would be a crime and results in serious physical harm to a person or property; for making a bomb threat; or as necessary to protect the immediate health and safety of the student, the student's classmates, or school employees).

Additional considerations apply when disciplining students who have or are suspected to have special education needs. Administrators should consult Board Policy¹ or consult with the District's Pupil Services Department before issuing consequences to these students. Any recommendation for change of placement for a student with a disability (504 or IEP) must be determined by a team of credentialed individuals per applicable state and federal law.

¹ See Board Administrative Guidelines 5605, 5605A, and 5610A.

INTERVENTION MENU

The list of interventions is not exhaustive. Combinations of multiple interventions can be used. To the greatest extent possible, interventions should be utilized proactively.

- Explicitly Reteaching Expected Behaviors
- Restorative Practices
- Modeling and Practicing Expected Behaviors
- Differentiated Reinforcement
- Student Conference with Teacher,
 Driver, Administrator, and/or Counselor
- Parent Conference with Teacher, Driver, Administrator, and/or Counselor
- Referral to the MTSS (Multi-Tiered Systems of Supports) team(s)
- Structured Breaks
- Sharing Circles
- Visual Schedule
- Token Economy
- Parent Communication
- Behavior Report Card
- Purposeful Arrival and Dismissal

- Flexible Seating
- Brain Breaks
- Mindfulness Exercises
- Organizational Interventions
- Check-In/Check-Out
- Structured Choices
- Reflective Listening
- Schedule Modifications
- Social Skill Group
- Transitional Warnings
- Transitional Supports
- Consistent Routine
- Proximity Interventions
- Conflict Resolution
- Tiered AIM Curriculum Lessons
- Visual Timers
- Group Contingencies

CONSEQUENCES

The list of consequences is not exhaustive. The Level chosen shall reflect the seriousness of the offense. Repeated offenses shall be subject to higher Level Consequences.

	Level 1	Level 2	Level 3	Level 4	Level 5
	Classroom/Bus Level Consequences (Teacher/Driver Managed)	Administrator Assigned Consequences	Administrator Assigned Consequences	Administrator Assigned Consequences	Administrator Assigned Consequences
	Documentation Report Required	Office referral required	Office referral required	Office referral required	Office referral required
COZSEQUEZCES	 Interventions from the menu above Parent and Student conference with Teacher/Driver Restitution Warning from the Teacher/Driver Teacher assigned detention (served with the Teacher) 	 Interventions from the menu above Parent and Student conference with the Administrator Restitution Detention (up to 1 hour) Temporary loss of privilege In-School Suspension (up to 1 day) Drug, Alcohol, Tobacco Counseling Services (if appropriate) 	 Interventions from the menu above Parent and Student conference with the Administrator Restitution Loss of privilege Detention (up to 2 hours) In-School Suspension (up to 3 days) Emergency Removal Out of School Suspension up to (3 days) Notification to School Resource 	 Interventions from the menu above Parent and Student conference with the Administrator Restitution Extended Detention (up to 4 hours) In-School Suspension (up to 5 days) Emergency Removal Out of School Suspension (up to 5 days) Notification to the School Resource Officer Convene a team meeting with Parents/ Guardians and the student to 	 Interventions from the menu above Parent and Student conference with the Administrator Restitution In-School Suspension (up to 10 days) Emergency Removal Out of School Suspension (up to 10 days) Expulsion Convene a team meeting with Parents/ Guardians and the student to explore supports and services Temporary Alternative Educational Placement

Officer • Drug, Alcohol, Tobacco Counselir Services appropria	(if Educational	 Notification to the School Resource Officer Drug, Alcohol, Tobacco Counseling Services (if appropriate)
	Services (if	

<u>Definition of Offenses</u> Level of Consequences:	1	2	3	4	5
Abusive and/or Obscene Language/Profanity					
Any profane, obscene, insulting, or derogatory verbal interactions or gestures, includes, but is not limited to: swearing and/or cursing.					
Academic Dishonesty/Plagiarism					
No student will copy the work of another without citation. This includes previously written work, or part thereof, on a test or assignment, or improperly consulting notes or other answer sources (e.g. Wikipedia).					
Assault					
A student shall not knowingly cause or attempt to cause physical injury to other students, any school employee or other persons. Pushing, shoving, wrestling, etc. may be considered assault. If physical injury is inflicted = Level 5. Self-defense is not considered assault.					
Bus Violation					
An action or actions or behavior, whether verbal or nonverbal, that jeopardize(s) the safe operation of the bus or the safety of the occupants. Examples include, but are not limited to: Eating, drinking, being out of seat, transporting of animals or glass containers, spitting, throwing of any objects, extending any body parts through a school bus/vehicle window, or using the emergency exit when there is no emergency. Additional consequences may include suspension of bus riding privileges.					
Defiance/Insubordination					
Refusing to comply with a reasonable request from school personnel or disobeying any general rule of the school, including not following directions of teachers, school administrators, or other staff members (e.g., refusing to leave an area or stop engaging in aggressive/ disruptive behavior). Talking back and/or socially rude interactions.					
Disruption					
Acts, behaviors, or conduct in the classroom, in the school, upon school grounds, to or from school or while engaged in school-related activities that cause minor disruptions to the educational process. This may include physical contact, such as hitting and/or horseplay, that does not rise to the level of fighting.					
Dress Code					
Campus Wear Violation/Violation of the Dress Code					

<u>Definition of Offenses</u> Level of Consequences:	1	2	3	4	5
Explosives and/or Combustibles/Incendiary Devices/Arson					
Student is/was in possession of substances/objects readily capable of causing bodily harm and/or property damage (including, but not limited to, firecrackers, gasoline, or other item not fitting the definition of "firearm"). Setting fire, or attempting to set fire to school property, any property belonging to, rented by, or on loan to the school district, or the property of persons employed by the school or in attendance at the school.					
False Reporting					
Student knowingly provides inaccurate information or purposely withholds known information needed as part of an investigation.					
Fighting					
A physical altercation between two or more students, in which a student's actions do not represent reasonable self-defense is considered to be fighting. This also includes the mutual participation in an incident involving physical violence.					
Forgery					
Acts involving forgery and/or falsification, including but not limited to, falsifying school records, forging signatures, making or providing false statement(s), counterfeiting, bribery, and/or using an unauthorized computer user ID or passwords are considered to be forgery/falsification					
Gambling					
Betting or playing games of chance to gain property, favor, or money from others.					
Harassment, Intimidation or Bullying					
A student shall not harass, intimidate, disparage, incite, provoke, stalk or threaten any individual on school premises or otherwise disrupt the school environment.					

<u>Definition of Offenses</u>	Level of Consequences:	1	2	3	4	5
Inappropriate Consensual Physic	cal or Verbal Contact					
Fondling, touching, kissing, or other inapple contact, whether or not of a sexual nature, school-related activities, or while on buses related events is prohibited.	in school facilities, on school grounds, at					
Inappropriate Use/Possession of	Cell Phones/Electronic Devices					
Any use of an electronic device that vio Policy. This policy prohibits student us (earbuds), handheld entertainment, rac school hours. All Personal Electronic D be powered off and/or maintained in de	e of cell phones, headphones dios, CD/mp3 players, etc. during Devices (including cell phones) are to					
Inciting Fights and/or Contributir	ng to Disruption					
The intentional incitement to engage anoth person, in physical conflict and/or continuous misconduct for any purpose. A student she material disruption or obstruction of any fucurricular and extra-curricular activities. The misconduct for any purpose, including, but	all not cause or threaten to cause the nction or operation of the school, including his shall include the promotion of					
Out of Assigned Area/Leaving So	hool Without Permission					
Student is intentionally not physically prescribed area. This includes leaving the designated school day without first principal or principal's designee and/or school activities.	the school, or school grounds, during obtaining the permission from the					
Possession/Intent to Sell/Sale/Distril Paraphernalia/Look-a-Likes/Non-Cor						
the seller or distributor and/or thought any drug-related paraphernalia. Attemprescription and over-the-counter med	considered as look-a-like drugs substances represented to be drugs of to be drugs by the buyer or receiver or oring to sell or distribute any icines, chemical substances, and all araphernalia includes, but is not limited					

<u>Definition of Offenses</u>	Level of Consequences:	1	2	3	4	5
Possession/Intent to Sell/Sale/Dist Drugs	ribution/Use of Controlled					
Possessing, carrying, selling or attempting any controlled drug other than prescription administered in accordance with the distribution showing evidence of having consumed dand/or attending school while under the interest of the self-self-self-self-self-self-self-self-	on medication that has been rict's policies. Consuming and/or rugs or other illegal sub stances					
Possession/Under the Influence of	Alcohol					
Possessing, carrying, concealing, consur consumed alcoholic beverages.	ming or showing evidence of having					
Possession/Use of Tobacco/Vaping						
Smoking or the use or possession of any vaping device (vape) or associated paragedevice has nicotine solution in it.						
Possession/Use/Sale/Distribution of	of Unauthorized Items					
Possession, use, sale, or distribution of any those not otherwise referenced in this Code includes, but is not limited to items that may weapons or cutting instruments with blades that have been previously banned by school blaster, etc.)	of Conduct is prohibited. This cause bodily injury (including less than 2.5" in length) and items					
School Disturbance						
Acts which cause disruption of the school envell-being of other students and/or staff, which walk-outs, sit-ins, rioting, picketing, trespass vehicle on or near school property or near as threats to the school, pranks, or actual violent actions resulting in a school lockdown. This is designated to stay closed.	ch may include, but is not limited to, ing, reckless or careless operation of a school bus, or inciting disturbances, ice during a period of disruption, or					
Sexual Harassment						
Unwelcome sexual advances, requests for physical conduct of a sexual nature who made either explicitly or implicitly a term educational development or program or seffect of unreasonably interfering with a procreates an intimidating, hostile or offension	hen submission to such conduct is: of condition of a person's such conduct has the purpose or person's educational performance or					

<u>Definition of Offenses</u>	Level of Consequences:	1	2	3	4	5
Sexual Misconduct/sexual assault						
Student engages in inappropriate verbal and/or physical gestures/contact/conduct of a sexual nature. Any sexual acts including, but not limited to, sexual assault, attempted sexual assault, vulgar/obscene words or gestures, indecent exposure, possession of profane/vulgar/obscene material, possession/distribution of derogatory/offensive poster(s), cards, pictures, cartoons, graffiti, or sexually inappropriate drawing on school property/buses or at school-sponsored activities.						
Technology Violation						
Using technology to capture, record, and/or trapictures/video of an individual without proper of invasion of privacy and is not permitted. A vio Acceptable Use Policy.	consent is considered an					
Theft						
Taking, possessing, or transmitting someone permission.	else's property without their					
Threat Against School Community						
Statement of intention to inflict harm, pain, injuthe school community, school property and/or	•					
Vandalism/Property Damage						
Student participates in an activity that results i of personal or school property.	n destruction or disfigurement					
Weapons: Firearms (Possession/Use/S	ale/Distribution)					
Possession, use, sale or distribution of a firear this section shall result in an expulsion for one reduced on a case-by-case basis based on Boas any weapon, including a starter gun, which readily be converted to expel a projectile by the frame or receiver of any such weapon, any fire destructive device. A destructive device, include explosive, incendiary, or poison gas, bomb, grap propellant charge of more than four (4) ounces or incendiary charge of more than one-quarter device.	e (1) year, which may be pard policy. A firearm is defined will or is designed to or may be action of an explosive, the earm muffler or silencer, or any des, but is not limited to any renade, rocket having a s, missile having an explosive					

<u>Definition of Offenses</u>	Level of Consequences:	1	2	3	4	5
Weapons: Knife						
Possession of a knife capable of causing se knife capable of causing serious bodily injury cutting instrument with a blade of 2.5" or long instrument with a blade less than 2.5" in length Unauthorized item.	y is defined as a weapon or ger. A weapon or cutting					
Weapons: Possession of Look-a-Like)					
Possession of any item which looks like a fi prohibited.	rearm or knife or other weapon is					

Suspension or Expulsion of Students in Grades Pre-Kindergarten through 3

Beginning with the 2019-2020 school year, except as permitted by law, suspension or expulsion proceedings shall not be initiated against a student in any of grades Pre-kindergarten through three unless the student has committed the following acts:

- A. The student brings a firearm or knife capable of causing serious bodily injury to a school building or on to any other property (including a school vehicle) owned, controlled, or operated by the Board, to an interscholastic competition, an extra-curricular event, or to any other school program or activity that is not located in a school or on property that is owned or controlled by the Board, or possesses a firearm or knife capable of causing serious bodily injury at school or on any other property (including a school vehicle) owned, controlled, or operated by the Board, at interscholastic competition, an extra-curricular event, or at any other school program or activity that is not located in a school or on property that is owned or controlled by the Board.
- B. The student commits an act at school, on other school property, at an interscholastic competition, extra-curricular event, or any other school program or activity, and the act: 1) would be a criminal offense if committed by an adult; and 2) results in serious physical harm to person(s) as defined in R.C. 2901.01(A)(5), or to property as defined in R.C. 2901.01(A)(6).
- C. The student makes a bomb threat to a school building or to any premises at which a school activity is occurring at the time of the threat.
- D. The student engages in behavior of such a nature that suspension or expulsion is necessary to protect the immediate health and safety of the student, the student's fellow classmates, the classroom staff and teachers, or other school employees.

Prior to suspending or expelling a student in any of grades Pre-K through 3, the Principal shall, whenever possible, consult with a mental health professional under contract. If the events leading up to the student's suspension or expulsion from school indicate that the student is in need of additional mental health services, the student's Principal or the District's mental health professional shall assist the student's parent or guardian with locating providers or obtaining such services, including referral to an independent mental health professional, provided such assistance does not result in a financial burden to the District or the student's school.

If a student in any of grades Pre-K through 3 is suspended or expelled, the student shall be afforded the same notice and hearing, procedural, and educational opportunities as set forth in Board policy and the law. The suspension or expulsion of a student in any of grades Pre-K through 3 shall not limit the Board's responsibilities with respect to the provision of special education and related services to such student in accordance with Board policy and the law. Further, the Board shall not be limited in its authority to issue an inschool suspension to a student in any of grades Pre-K through 3, provided that the in-school suspension is served in a supervised learning environment.



Bus Behavior Expectations & Safety Requirements for All Students

Riding the school bus is a privilege. This-privilege may be temporarily denied or permanently removed from riding the bus if misconduct jeopardizes the safe operation of the school bus or the safety of students riding the bus. School suspension is a possible consequence.

Students are expected to observe the following rules for safety and courtesy on the bus. Parents are responsible for the supervision and safety of students from home until they board the bus, and from the bus stop to home.

At the Bus Stop When the Bus Arrives Exercise safe pedestrian practices while on the way to the Remain at the waiting area until the bus comes to a waiting area for the bus stop. complete stop. Students need to be in line ready to board the bus 5 minutes Check traffic from all directions, then check again. before the scheduled pickup. Do not sit in vehicles until the Before walking from the waiting area to the entrance of the bus arrives. bus, be certain that the bus warning lights are activated and Wait in a quiet and orderly manner and respect private that all traffic in all directions has stopped. property. When safe to board, do so promptly. Stay on your side of the roadway controlled by the bus When boarding, be aware of and avoid the "danger zone." warning lights. the twelve foot area immediately surrounding the stopped Where same side service is provided, you should not cross the roadway for any reason. Please remain at the Be sure that you can see the bus driver's eyes when in the designated school bus stop on the same side of the road vicinity of the school bus. where you live. If crossing a street controlled by bus warning lights is Be aware, cautious, and respectful of traffic. necessary, cross promptly after checking that all traffic in all Wait in a safe place, clear of traffic, and away from where directions has stopped. Cross only in front of the bus. the bus stops. Upon entering the bus proceed directly to an available or assigned seat.

	On the Bus		Exiting the Bus
•	Follow instructions of bus personnel. Be respectful of all people, including all bus personnel. Use language appropriate for the school setting. Keep the bus neat and clean. Do not eat or drink. Talk quietly and politely. Students must sit in their assigned seat. Stay seated while the bus is in motion; keep aisles and exits clear. Carry-on items are limited to those that can be held in your lap only (including some musical instruments). No hazardous materials, nuisance items, or animals are permitted on the bus. Be respectful of the rights and safety of others. Do not extend head, arms, or objects out of bus windows. Appropriate use of electronic devices including, but not limited to, cell phones and tablets, that do not jeopardize the safe operation of the bus or the safety of the bus occupants is permitted.	•	Remain seated until the bus comes to a complete stop. Exit the bus at the bus stop area in an orderly manner. Exit at your designated bus stop. Check traffic from all directions, then check again. Before exiting the bus, be certain that all traffic in all directions has stopped. When safe to exit, do so promptly. Be aware of and avoid the "danger zone," the twelve foot area immediately surrounding the stopped school bus. Be sure that you can see the bus driver's eyes while in the vicinity of the school bus. If crossing a street controlled by bus warning lights, cross promptly after checking that all traffic in all directions has stopped. Only cross in front of the bus. Exercise safe pedestrian practices while on the way from the bus stop to your home.

Consequence Definitions Per Board Policy and ORC

"In-school suspension" means the pupil will serve all of the suspension in a supervised learning environment within a school setting.

"Emergency removal" shall be the exclusion of a student who poses a continuing danger to District property or persons in the District or whose behavior presents an on-going threat of disrupting the educational process provided by the District.

"Suspension" shall be the temporary exclusion of a student by the Superintendent, principal, assistant principal, or any other administrator from school for a period not to exceed ten (10) school days. If at the time an out-of-school suspension is imposed there are fewer than ten school days remaining in the year, the Superintendent shall not apply any remaining part of the period of suspension to the following year.

"Expulsion" shall be the exclusion of a student from school for a period not to exceed the greater of eighty (80) school days or the number of school days remaining in a semester or term in which the incident that gives rise to the expulsion takes place or for one (1) year as specifically provided in the Student Code of Conduct and Board Policy. If at the time an expulsion is imposed there are fewer than eighty school days remaining in the school year in which the incident that gives rise to the expulsion takes place, the Superintendent may apply any remaining part or all of the period of the expulsion to the following school year. Only the Superintendent may expel a student.