RECORD OF PROCEEDINGS

Board of Education Organizational Meeting

January 6 2026

The Mansfield City Schools Board of Education met in an Organizational meeting on Tuesday, January 6, 2026, at 5:30 p.m. in the Lowell T. Smith Boardroom of the Raemelton Administration Building.

The meeting was called to order by Chris Elswick, presiding as President Pro Temp for the 2026 Organizational meeting.

The Pledge of Allegiance was recited.

Mrs. Tammy Hamilla, Treasurer, was asked to issue the oath of office to the newly elected board members for 2026. Mr. Chris Elswick, Mrs. Linda Golden, Mrs. Deena Hamilton.

Do you Chris Elswick, solemnly swear that you will support the Constitution of the United States and the constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as a Member of the Board of Education of the Mansfield City School District, Richland County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your continuance in said office and until your successor is elected and qualified? If yes, please answer “I do."

Chris Elswick _____

Do you, Linda Golden, solemnly swear that you will support the Constitution of the United States and the constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as a Member of the Board of Education of the Mansfield City School District, Richland County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your continuance in said office and until your successor is elected and qualified? If yes, please answer “I do."

Linda Golden _____

Do you Deena Hamilton, solemnly swear that you will support the Constitution of the United States and the constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as a Member of the Board of Education of the Mansfield City School District, Richland County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your continuance in said office and until your successor is elected and qualified? If yes, please answer “I do."

Deena Hamilton _____

RECORD OF PROCEEDINGS

Board of Education Organizational Meeting

January 6 2026

Mrs. Tammy Hamilla called the roll for the 2026 Organizational Meeting

Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Hamilton, Yes; Mrs. Kime, Yes; Ms. Ward, Yes;

26 - 01 Resolution to approve the Agenda

Mrs. Golden moved, seconded by Mrs. Kime, to approve the agenda

Roll call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Hamilton, Yes; Mrs.Kime, Yes; Ms. Ward, Yes;

26 - 02 Nomination of a President

Mr. Elswick called for nominations for President

Mrs. Golden nominated Chris Elswick as President of the 2026 Board of Education.

There were no additional nominations

Mrs. Golden moved, seconded by Ms. Ward, to close the nominations for President

26 - 03 Nomination of a Vice-President

Mrs. Golden nominated Leslie Ward as Vice-President of the 2026 Board of Education.

There were no additional nominations

Mrs. Golden moved, seconded by Mr. Eslwick, to close the nominations for Vice-President

Mrs. Hamilla asked for the vote to approve Chris Elswick as President of the 2026 Board of Education

Roll call: Mr. Elswick, Abstain; Mrs. Golden, Yes; Mrs. Kime, Yes; Ms. Ward, Yes;

Mrs. Hamilla asked for the vote to approve Leslie Ward as Vice President of the 2026 Board of Education

Roll Call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Kime, Yes; Ms. Ward, Abstain

Mrs. Hamilla asked for the vote to approve Deena Hamilton as a Board member of the 2026 Board of Education

Roll Call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Kime, Yes; Ms. Ward, Yes

Mrs. Hamilla issued the oath of office to Mr. Chris Elswick, President, and Ms. Leslie Ward, Vice President

of the Mansfield City Schools 2024 Board of Education

26 - 04 Board of Education Meetings to be scheduled for the 1st and 3rd Tuesday of each month at 5:30 p.m. in the Lowell T. Smith Board of Education Room, Raemelton Administration building.

Ms. Ward moved, seconded by Mrs. Golden, to establish the time of the board meetings on the 1st and 3rd Tuesday of each month at 5:30 p.m. in the Mansfield City Schools Raemelton Administration building.

Roll call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Hamilton, Yes; Mrs. Kime, Yes; Ms. Ward, Yes;

26 - 05 Resolution to establish Service Fund

Mr. Elswick moved, seconded by Mrs. Kime to approve this resolution

WHEREAS, Amended ORC 3315.15 provides for the setting aside from the general fund a sum not to exceed two dollars ($2.00) for each child enrolled or twenty thousand dollars ($20,000.00), whichever is greater; such sum of money to be known as the “Service Fund” to be used in paying the expenses of members of the board actually incurred in the performance of their duties when sent out of the school district.

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Mansfield City Schools does hereby establish a Service Fund. Such fund to be set aside as an account within the General Fund, and there is hereby appropriated for the purpose of said Service Fund, the amount of $20,000.00.

Roll call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Hamilton, Yes; Mrs. Kime, Yes; Ms. Ward, Yes;

26 - 06 Resolution to adopt the Standing Authorizations

Mrs. Weber moved, seconded by Mr. Elswick to adopt the above noted standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, President and Superintendent.

Standing Authorizations 2026

A) Advances on Tax Settlements: Authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.

B) Investment of Inactive Funds: Authorization for the Treasurer to invest inactive funds at the market rate of return whenever inactive funds are available.

C) Payment of Bills: Authorization for the Treasurer to pay all bills within the limits of the

appropriations resolution as bills are received and when, if applicable, the merchandise has been received in good condition.

D) Borrowing Authority: Authorization for the Treasurer and President to borrow funds, if needed, within the limitations established by state and federal law.

E) Purchasing Agent: Authorize the Superintendent to serve as purchasing agent for the district.

F) Appointment of _____as Delegate and _____ as Alternate Delegate to the 2024 OSBA Business Meeting.

G) Designate Treasurer to attend Public Records training on behalf of the Board of Education

H) Employment of Personnel: Authorization for the Superintendent to employ such personnel as is needed subject to being presented for Board approval at the next scheduled meeting upon approval by this Board, the employment shall be considered effective as of the date and time of the employee's acceptance of the Superintendent's offer.

I) Resignations of Personnel: Authorization for the Superintendent to accept resignations which have been submitted by employees as is needed subject to being presented for Board approval at the next scheduled meeting upon approval by this Board, such resignations shall be considered effective as of the date and time of the Superintendent's acceptance.

J) Approve Transfers, Advances, and Appropriation Modifications: Authorize the treasurer to make transfers, advances and modifications to appropriations, as needed.

K) Prevailing Wage Coordinator: Authorize Treasurer to serve as prevailing wage coordinator for the school district.

L) Consulting Service, Construction and Purchasing Contracts: Authorize the Treasurer and Superintendent to enter into consulting service, construction contracts, and purchasing contracts up to the amount allowed by law.

M) Suspension Hearing Designee: Appoint Superintendent or designee to handle suspension/expulsion hearings.

N) Designate the Treasurer to serve as the representative to the Central Ohio School Stop-Loss Organization and related insurance organizations.

O) Professional meetings release time- authorize the Superintendent or his/her designee to release from regular duties and approve the sending of certified and classified staff to professional meetings or other designated situations.

P) Authorization granted to the Superintendent or his/her designee to authorize all extracurricular in-state field trips and to issue bus permits the same during 2026.

Q) Authorize the Treasurer and/or Superintendent to attend professional meetings and to be reimbursed for any expenses incurred as necessary for the execution of their positions.

R) Agents of the Board: Designated and authorize the Superintendent, of his designee, and the Treasurer to act as agents of the Board of Education in the application of all grants; to authorize the completion of all grant applications; and to authorize the Treasurer to appropriate funds for grants awarded, including the advancement of funds for later reimbursement when required by grant terms, without further Board approval.

S) Debt Service Resolution: Authorize the Treasurer to complete all necessary fund-to-fund transfer to pay debt obligations.

T) Donations to the District: Authorize the Superintendent and the Treasurer to accept all donations to the school district on behalf of the Board of Education.

U) Five-Year Forecasts: Authorize the Treasurer to file Five-Year Forecasts with the proper State authorities.

V) Payroll Processing: The Treasurer shall prepare the payrolls for all teaching and non-teaching personnel biweekly or as directed. The Treasurer is further instructed to secure certification of the Civil Service Commission on the classified service employees' payroll. He/she shall also prepare and issue vouchers in favor of the retirement system, United States Treasury Department Depository for withholding tax, etc., and all other authorized deductions made from the pay of theBoard.

W) Signing Checks and Vouchers: Approve the use of a check signing process. The process will be prepared by which all checks are to be signed by the Treasurer; the name of the Treasurer shall be used to sign such checks.

X) Allocation of Investment Interest: Authorize the Treasurer to allocate interest on such annual basis as earned to the following funds, and to so allocate in the future to such funds as may be established or that may be eligible under state requirements effective with the January distribution:
Mehock Fund (003-9101)
Food Service Fund (006)
Brinkerhoff Fund (008-9912)
Presidential Classroom Fund (008-9913)
Ling Scholarship Fund (008-9914)
Diez Scholarship Fund (008-9915)
Auxiliary Service Funds (401-xxxx)

26 - 07 Approval of Insurance for Board Members

Mrs. Kime moved, seconded by Ms. Ward to approve insurance for Board members on a per request basis. Board Members will reimburse the district for the cost of this insurance.

Roll call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Hamilton, Yes; Mrs. Kime, Yes; Ms. Ward, Yes;

26 - 08 Resolution to retain Legal Counsel

Mr. Elswick moved, seconded by Ms. Ward to retain the following law firms:

Renwick, Welsh & Burton, LLC
Bricker and Graydon, LLP
Burns Law, LLC
Dinsmore & Shohl, LLP
Ennis & Britton Company, LPA
Holmes Legal Services, LLC
INCompliance
Marty Law Office, LLC
Pepple and Waggoner, LTD
Peters Kalail & Markakis Co, LPA
Rich & Gillis Law Group, LLC
Roetzel & Andress
Sivaraman Immigration Law
Taft Stettinius and Hollister
Weston Hurd

Roll call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Hamilton, Yes; Mrs. Kime, Yes; Ms. Ward, Yes;

26 - 09 Resolution to approve payment for hours worked

Mr. Elswick moved, seconded by Ms. Ward to approve payment for hours worked beyond the regular work day for all staff, With Administrative approval and per time sheet submission

Roll call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Hamilton, Yes; Mrs. Kime, Yes; Ms. Ward, Yes;

26 - 10 Resolution to appoint a suspension/expulsion appeal hearing officer

Mrs. Golden moved, seconded by Mrs. Kime to appoint Attorney Corie Marty as the Board's designee as Hearing Officer in appeals of student suspensions and expulsions by the Superintendent or his designee.

Roll call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Hamilton, Yes; Mrs. Kime, Yes; Ms. Ward, Yes;

26 - 11 Resolution to approve the Tax Budget for the year commencing July 1, 2026

Ms. Ward moved, seconded by Mrs. Kime to approve the annual Tax Budget commencing July 1, 2026

Roll call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Hamilton, Yes; Mrs. Kime, Yes; Ms. Ward, Yes;

26 - 12 Resolution to Adjourn

Mrs. Golden moved, seconded by Mr. Feagin to adjourn the Organizational meeting at 5:40 p.m.

Roll call: Mr. Elswick, Yes; Mrs. Golden, Yes; Mrs. Hamilton, Yes; Mrs. Kime, Yes; Ms. Ward, Yes;

Meeting adjourned at 5:40 p.m.

_____ _____

Chris Elswick, President Tammy Hamilla Treasurer

School District Board of Education, Certificate Section 5705.412, Ohio Revised Code It is hereby certified that the Mansfield City Richland County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of day's instruction was or is scheduled for the current fiscal year.