

RECORD OF PROCEEDINGS

November 21

Board of Education Meeting

2023

The Mansfield City Schools Board of Education met in a regular session on Tuesday, November 21, 2023 at 5:30 p.m. in the Lowell T. Smith Boardroom. The following members answered the roll: Renda Cline, present, Chris Elswick, present, Gary Feagin, present, Linda Golden, absent, Sheryl Weber, present, Superintendent, Stan Jefferson and Treasurer, Tacy Courtright were present.

The pledge of allegiance was recited

23 - 162 Resolution to Approve the Agenda with an addendum

Mrs. Weber moved, seconded by Mr. Elswick to approve the agenda with the addendum

Roll call: Mrs. Weber, Yes; Mr. Elswick, Yes; Mr. Feagin, Yes; Ms. Cline, Yes

Presentations:

Every Student, Every Day Champion and Student Tyger Champions

Mr. Rizzo announced that Chioke Bradley, our OCC Coach of the Year is also our Every Student, Every Day Champion this month. Coach Bradley was unable to attend our meeting but asked Assistant Coach Antonio Fletcher to accept the award on his behalf. Coach Bradley has had an astounding career beginning in the 1990's as a lettering student athlete in 3 sports. His accomplishments in football and the OCC are many. Coach Bradley feels that he is most proud of the number of players that he has sent to college. Coach Fletcher then introduced our Tyger Champions and Tyger Football Captains, Dondreas Reese, Ahmaan Thomas, Carmelo Smith, Daylan McGinty, and Amarr Davis.

Strategic Plan Update – Stephen Rizzo, Chief Academic Officer and Nikia Fletcher, Director of College and Career Readiness

Mr. Rizzo reviewed our Strategic plan and gave an update on the work that has been completed and the ongoing initiatives that the team is working on. Mr. Rizzo displayed the new instructional materials, interventions and professional developments that have been implemented to address Literacy and the next steps that will be taken to refine literacy instruction and the use of instructional materials across grades/tier. Mr. Rizzo introduced Mrs. Nikia Fletcher, the Director of College and Career Readiness who spoke to the work and strategies that her team has addressed in the Strategic Plan to support our Graduation initiatives.

Restructuring of the District – Superintendent Stan Jefferson

Mr. Jefferson reviewed the progress of our Strategic Plan and how the re-structuring of our district aligns with the strategic plan. Restructuring will help to improve the financial and efficient operation of the Mansfield City Schools. It will also maximize the focus on instructional resources in our grade level settings. The proposed recommendation is as follows:

- All Students (K-8) from Spanish Immersion (Brinkerhoff) will move to Woodland
- Woodland Elementary (K-2) students will move to John Sherman Elementary (Pre-K-2) and Springmill STEM Elementary (K-6)
- The Brinkerhoff building will be repurposed or classified as an abandoned building

Mr. Jefferson reviewed the benefits of the restructuring proposal and assured the board and the community that there would ongoing communications as plans develop for this transition.

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23 - 163 Resolution to approve amendments to the Student Code of Conduct and Dress Code

Mrs. Weber moved, seconded by Mr. Feagin to approve the amendments to the Student Code of Conduct and the Dress Code as follows:

Dress Code:

f. Wearing/displaying clothing, colors, insignia or any paraphernalia that intentionally identifies the student as a gang member or a supporter of a gang is prohibited and violation of the code of conduct.

Student Code of Conduct: Gangs

Gang activity is defined as when a student uses gestures, dress, and/or speech to display affiliation with a gang. Gangs are defined as a group or two or more people organized for the purpose of engaging in activities that threaten the safety or well-being of persons or which is disruptive to the school environment. Gang activities include, but are not limited to: wearing/displaying clothing, colors, insignia or any paraphernalia that intentionally identifies the student as a gang member or a supporter of a gang; using words, phrases, written symbols, or gestures that intentionally identify a student as a member or as a supporter of a gang; engaging in activity or discussion promoting gangs; recruiting student for gangs or anti-social behavior. Levels 3,4,5

Roll call: Mrs. Weber, Yes; Mr. Feagin, Yes; Mr. Elswick, Yes; Ms. Cline, Yes

23 – 164 Resolution to approve the submitted board policy updates and revisions

Mrs. Weber moved, seconded by Mr. Feagin to approve the submitted board policy updates and revisions

Policy 2623.02 - Third Grade Reading Guarantee (Revised)

Policy 3120.08/4120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)

Policy 8120 - Volunteers (Revised)

Policy 5113.01 - Intra-District Open Enrollment (Revised)

Policy 5320 - Immunization (Revised)

Policy 5330 - Use of Medications (Revised)

Policy 5330.05 - Procurement and Use of Naloxone (Narcan) in Emergency Situations (Replacement)

Policy 5337 - Care of Students with Seizure Disorders (New)

Policy 6700 - Fair Labor Standards Act (FLSA) (Revised)

Policy 7440 - Facility Security (Revised)

Policy 8330 - Student Records (Revised)

Policy 8600 – Transportation (Revised)

Policy 8650 - Transportation by School Van (Revised)

Policy 9160 - Public Attendance at School Events (Revised)

Policy 9211 - District Support Organizations (Revised)

Policy 9270 - Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District (Revised)

Roll call: Mrs. Weber, Yes; Mr. Feagin, Yes; Mr. Elswick, Yes; Ms. Cline, Yes

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23-165 Approval of Centigex Safety Alert System Middle/High School, Malabar and Springmill STEM

Mr. Elswick moved, seconded by Mrs. Weber to purchase the Centigex Safety Alert System

Roll call: Mr. Elswick; Yes, Mrs. Weber, Yes; Ms. Cline, Yes; Mr. Feagin, Yes

Superintendent's Report

Our Fall Newsletter went out to 13,423 residents in the Mansfield community last week.

John Sherman Elementary 2nd graders produced a video promoting Peace on my Block. Speaking of 2nd graders, the Second and Seven Foundation Reading Program has started for this year. All 2nd grade students will receive a book each month. A total of 1,500 books this year will be distributed to our 2nd graders throughout the district. Student Athletes and Staff will be reading to our 2nd graders.

Victoria Watkins, Malabar Intermediate's Art Teacher was recently recognized as North Central Ohio's Outstanding Art Teacher

You have been provided with a list of our District's upcoming Holiday Concerts and events in December. We will also post this on the website for the community. I would like to call your attention to the Winter Fest Family Night on December 7, 2023 - this is an event sponsored by our High School and Middle School PBIS team to celebrate the successes of their program with our families. The event will be followed by the HS/MS Band and Orchestra Concert at 7:00

Our winter sports season has begun. Bowling, E-Sports, Basketball, Gymnastics, Swimming, Wrestling and Cheerleading have begun practices, scrimmages and non-competitive games.

23 – 166 Resolution to approve the Five-Year Forecast

Mrs. Weber moved, seconded by Mr. Feagin to approve the Five-Year forecast

Roll call: Mrs. Weber, Yes; Mr. Feagin, Yes; Mr. Elswick, Yes; Ms. Cline, Yes

23 – 167 Resolution to approve the Treasurer's agenda items, Board Minutes, October's financials and gifts to the district

Mrs. Weber moved, seconded by Mr. Elswick to approve the Treasurer's agenda items, Board Minutes, October's financials and gifts to the district

- a. Board Minutes: Board of Education Meeting, October 17, 2023
- b. October's financials
- c. Gifts to the District

The following items were gifts to the district:

- 1) \$500.00 donation from Roby-Foster to the SAFE program.
- 2) \$600.00 donation from Lehr Awning Company in the form of an invoice reduction when charging for new pennants for the flag poles at Arlin Field.
- 3) \$350.00 from Gorman-Rupp to Mansfield Senior High to support program activities,
- 4) \$4,500.00 from the Russell and Mary Gimbel Foundation to Special Education Services.

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- 5) \$2,000.00 from the Russell and Mary Gimbel Foundation to Senior High art classes for frames for student art work.
- 6) \$3,373.00 donation from Robin McCullough-Bade (Class of 1974) to Malabar Intermediate toward instructional supplies.
- 7) The Kinship Foundation (Kids in Need) has arranged the donation of items from JoAnn Fabrics (monthly) to Springmill/STEM. This school year STEM has already received \$5,283.20 worth of calendars, cake decorating materials, science projects, art supplies, journals and blanket kits.
- 8) Bank of America has processed donations totaling \$ 1 1 8.26 for Malabar Intermediate to be used toward staff needs.
- 9) \$300.00 donation from the VFW #291 of Columbus, OH toward the Youth in Government Conference — Spring 2024 Conference.
- 10) \$200.00 donation from Butler Lions Club toward the Youth in Government — Spring 2024 Conference.
- 11) The following are donations to the SAFE program:
 - Virginia A. Long - \$73.00
 - Park National Bank - \$150.00
- 12) The following are donations to the PBIS program:
 - Park National Bank - \$150.00
 - Shay M Wilkins - \$25.00
 - Anonymous - \$30.00
 - Bishop Insurance Services - \$250.00

Roll call: Mrs. Weber, Yes; Mr. Feagin, Yes; Mr. Elswick, Yes; Ms. Cline, Yes

23 – 168 Resolution to approve the Superintendent’s recommended contracts

Mr. Feagin moved, seconded by Mrs. Weber to approve the Superintendent’s recommended contracts

- a. Open Door Academy Partnership Agreement
- b. MOESC – St. Peter’s Intervention Specialist and Guidance Counselor
- c. Addendum - Silver Linings – student placement contract

Roll call: Mr. Feagin, Yes; Mrs. Weber, Yes; Ms. Cline, Yes; Mr. Elswick, Yes

23 - 169 Resolution to approve the Superintendent’s recommended Personnel actions

Mrs. Weber moved, seconded by Mr. Feagin to approve the Personnel actions

A. Retirements

| Name | Position | Building | Eff. Date | |
|----------------------|--------------------------------------|----------------------|-----------|--|
| <u>Certificated</u> | | | | |
| Bechtol, Debra | Teacher - Student Support Specialist | Malabar Intermediate | 6/1/24 | |
| <u>Non-Certified</u> | | | | |
| Shepherd, Mildred | Food Service 4-Hour General Help | Malabar Intermediate | 12/1/23 | |
| Smith, Dorothy | Food Service 5-Hour General Help | Malabar Intermediate | 1/1/24 | |

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B. Resignations

| Name | Position | Building | Eff. Date | |
|-------------------------|--------------------------------------|----------------------|-----------|--|
| <u>Certificated</u> | | | | |
| Tommelleo, Louis | Adult Education Instructor | Adult Education | 11/4/23 | |
| <u>Non-Certificated</u> | | | | |
| Anka, Maria | Substitute Bus Aide | Transportation | 11/3/23 | |
| Baney, Terry | Bus Driver | Transportation | 10/11/23 | |
| Briggs, Link | Paraprofessional - Special Education | Malabar Intermediate | 10/27/23 | |

C. Appointments

| Name | Position | Building | Eff. Date | |
|--|-------------------|----------------|-----------|---|
| <u>Certificated</u> | | | | |
| Brunet-Espuela, Jordi | Teacher - Spanish | Senior High | 11/20/23 | \$42,715.66, step 10, MA+15; prorated |
| Adult Education Instructors, 7/1/2023-6/30/2024; \$24.98/hour, paid as worked per timesheet, <30 hours/week, no benefits | | | | |
| Doan, Amanda | Goodwin, Kathleen | | | |
| <u>Non-Certificated</u> | | | | |
| Lumadue, Lori | Bus Aide | Transportation | 11/20/23 | \$12.45, step 0, 4 hours/day, 5 days/week |

D. Change of Status

| Name | Position | Building | Eff. Date | |
|--|--|-----------------------|-----------|--|
| <u>Certificated</u> | | | | |
| Dasi Carbonell, Pilar | Teacher - Grade 5 Spanish/Social Studies | Spanish Immersion | 11/27/23 | \$67,276, step 10, MA+30; change in assignment |
| <u>Non-Certificated</u> | | | | |
| Laura Lester | Food Service 5-Hour General Help | Malabar Intermediate | 11/27/23 | \$16.17/hour, step 15, change in assignment |
| Substitute to Teacher Contracts; \$35,690 (pro-rated based on number of days worked), step 0, Bachelor | | | | |
| Cook, Tammy | Grades 2-3 | Tyger Digital Academy | 11/21/23 | \$23,276.40 (120 days) |
| Dorsey, Stacey | English Language Arts/Social Studies | Tyger Digital Academy | 11/16/23 | \$23,858.31 (123 days) |
| Eldridge, Julie | School Counselor | Senior High | 11/17/23 | \$23,664.34 (122 days) |
| Ginn, Kashema | Intervention Specialist | Mansfield Middle | 12/7/23 | \$21,336.37 (110 days) |
| Meeks, El-Hazziq | Physical Education | Mansfield Middle | 11/17/23 | \$23,664.34 (122 days) |

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| Palser, Jesse | Intervention Specialist | Sherman | 11/16/23 | \$23,858.31 (123 days) |
| Patterson, Holly | Career Connections | Senior High | 11/22/23 | \$22,694.49 (117 days) |
| Reynolds, R. Shannon | Intervention Specialist | Malabar Intermediate | 11/30/23 | \$22,306.55 (115 days) |
| Rogers, Sherrita | Intervention Specialist | Senior High | 11/21/23 | \$23,276.40 (120 days) |
| Tackett, Jennifer | Intervention Specialist | Malabar Intermediate | 11/22/23 | \$23,082.43 (119 days) |
| Thompson, Tina | Intervention Specialist | Hedges Success Program | 11/29/23 | \$22,500.52 (116 days) |

E. Substitutes - 2023-2024

| <u>Bus Aide</u> | <u>Nurse</u> | <u>Paraprofessional</u> | <u>Secretary</u> | <u>Teacher</u> |
|---|-----------------|-------------------------|------------------|-----------------|
| Carpenter, Mikenna | Jordan, Jean | Burchett, Marilyn | Brown, Lisa | Bise, Alex |
| | | Watkins, Rose | Watkins, Rose | Compton, Olivia |
| | | | | Hubler, Kerry |
| | | | | Jordan, Jean |
| Current Paraprofessional as Teacher; receiving \$12/hour differential | | | | Parker, Emilee |
| Berger, Vicki | Nared, Johnnice | Whitmore, Katy | | Shelby, Lillie |

F. Supplementals – 2023-2024

| Name | Position | Building | Supplemental Amount |
|--------------------|--|------------------------------|-----------------------------------|
| Albert, Matt | Assistant Football Coach | Senior High | \$3,569.00 (10%) |
| Brown, Daisjah | Lifeguard for Swim Team | Mansfield Middle/Senior High | \$12.00/hour; per timesheet |
| Cramer, Ava | Lifeguard for Swim Team | Mansfield Middle/Senior High | \$12.00/hour; per timesheet |
| Clary, Taylor | Lifeguard for Swim Team | Mansfield Middle/Senior High | \$12.00/hour per timesheet |
| Fedeli, Sarah | Educator Support Mentor | District | \$594.84 (pro-rated from 12/1/23) |
| Hindman, Vanessa | Awards Coordinator | Woodland | \$713.80 (2%) |
| Horsley, Bianca | Awards Coordinator | Mansfield Middle | \$713.80 (2%) |
| Horsley, Bianca | Spelling Bee Coordinator | Mansfield Middle | \$1,427.60 (4%) |
| Luckie, Marsha | Secretary - enrollment over 375 | Mansfield Middle | \$400.00 |
| Massey, Stephanie | Academic Challenge Advisor | Mansfield Middle | \$1,427.60 (4%) |
| Raphael, Caleb | Lifeguard for Swim Team | Mansfield Middle/Senior High | \$12.00/hour; per timesheet |
| Redman, Bernadette | Student of the Month Coordinator | Sherman | \$713.80 (2%) |
| Risner, Ashley | Counselor extended time 10 additional days at the beginning of the school year | Senior High | \$3,278.10 |
| Romano, Laurie | Asst Athletic Director- Fall | Senior High | \$1,427.60 (4%) |

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| Romano, Laurie | Asst Athletic Director- Winter | Senior High | \$2,141.40 (6%) |
| Sabourin, Amanda | Head Girls Golf Coach | Senior High | \$4,282.80 (12%) |
| Wagner, Rosie | Secretary performing medical procedures | Hedges Campus | \$300.00 |
| Wagner, Rosie | Secretary perform clerk/cashier duties | Hedges Campus | \$150.00 |
| Wagner, Rosie | Spelling Bee Coordinator | Tyger Digital Academy | \$1,427.60 (4%) |
| Winston, Nancy | Educator Support Mentor | District | \$892.25 (2.5%, additional client) |
| Wright, Garry | Academic Challenge Advisor | Mansfield Middle | \$1,427.60 (4%) |
| Building Leadership (BLT) Team; \$713.80 (2%); Coordinator \$1,427.80 (4%); Non-Certificated, \$25.00/hour | | | |
| <u>Malabar Intermediate</u> | | | |
| Allenbaugh, Melinda | Bohn, Courtney | Briggs, Alexis | Lehman, Michelle |
| Luedy, April | Nicol, Emily | Plaisted, Jennifer | Strong, Bradley |
| Yates, Gracie | | | |
| <u>Mansfield Middle</u> | | | |
| Zachary Jones | | | |
| <u>Woodland</u> | | | |
| Davis, Hayley | Dowdley, Keri | Hoovler, Monica | Queen, Christine |
| Local Professional Development Committee; \$1,784.50 (5%) | | | |
| Allenbaugh, Melinda | Egner, Carmen | Horsley, Bianca | Morris, Candee |
| Payne, Heidi | Queen, Christine | Strong, Bradley | Williams, Michelle |
| Zellner, Jamie | | | |
| Master Teacher Committee; chairperson, \$1,070.70 (3%), members \$713.80 (2%) | | | |
| Dials, Michelle – Chairperson | Rizzo, Sarah | Williams, Michelle | |
| Multi-Tiered Student Services Team (MTSS); \$713.80 (2%); Coordinator \$1,784.50 (5%), Non-Certificated, \$25.00/hour | | | |
| <u>Woodland</u> | | | |
| Johnson, Preslee | Coordinator | | |
| Beal, Maria | Boyd, Joni | Danison, Jill | |
| Registered Behavior Technician Certification, \$2000, grant-funded | | | |
| Bolen, Ty | Buttil, Michael | Helms, Sarah | |
| Special Education - hired before 1993; \$1,784.50 (5%) per the MSEA negotiated agreement | | | |
| Boocks, Janine | Fike, Jeanette | Reynolds-Boggs, Debra | Winston, Nancy |
| <i>Rescind from August 15, 2023 Board:</i> | | | |
| Jones, Zachary | Curriculum Committee | \$1,784.50 (5%) | |

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|---|----------------------------------|-----------------|--|
| Uhde, Jennifer | District Leadership Team | \$713.80 (2%) | |
| White, James | District Leadership Team | \$713.80 (2%) | |
| <i>Should be:</i> | | | |
| Jones, Zachary | Curriculum Committee Chairperson | \$2,498.30 (7%) | |
| Queen, Christine | District Leadership Team | \$713.80 (2%) | |
| | | | |
| <i>Corrections from September 19, 2023 Board:</i> | | | |
| Multi-Tiered Student Services Team and Building Leadership Team; Mansfield Middle | | | |
| deJonge, Frederick | 9/1/23 - 10/31/23 | \$317.24 | \$158.62 each team |
| Hunt, Cheyenne | 11/1/23 - 5/31/24 | \$1,110.34 | \$555.17 each team |
| | | | |
| <i>Rescind from October 17, 2023 Board:</i> | | | |
| Dasi Carbonell, Pilar | Spanish Club Advisor | Senior High | \$713.80 (2%) |
| Meadows, Daniel | SkillsUSA Advisor | Senior High | \$713.80 (2% - 4% split among 2 persons) |
| Smith, Alysa | SkillsUSA Advisor | Senior High | \$713.80 (2% - 4% split among 2 persons) |
| <i>Should be:</i> | | | |
| Meadows, Daniel | SkillsUSA Advisor | Senior High | \$1,427.60 (4%) |

G. Stipends – 2023-2024

| | | | |
|---|------------------|--------------------|--------------------|
| District Digital Sign Coordinator of Information, includes management of advertisement on electronic sign at Arlin Field; \$2,855.20 (8%) | | | |
| Galloway, Nancy | | | |
| | | | |
| Family Liaison; \$1,000.00 grant funded | | | |
| Tabler, Mary | Malabar | | |
| | | | |
| Handle With Care Recertification Training; \$1,427.60 4% | | | |
| Buttil, Michael | Clark, Matthes | Creamer, Ryan | Early, Raymel |
| Murphy, Andrea | Owens, Jacob | Palser, Jesse | Redman, Bernadette |
| Shramko, Nancy | Tomasek, Allison | Voedisch, Margaret | White, Brenda |
| | | | |
| Delegated Nursing Duties \$500 stipend - grant funded (½ paid in December and ½ paid in May) | | | |
| Maria Black | Susan Borland | Sandy Crudwell | Brianna Durbin |
| Jacquelyn Elia | Laura Fannin | Tracy Gasper | Mekaila Grose |
| Belinda Hale | Anna Hufford | Makenzie Keller | Linda Koppert |
| Peter Lloyd | Maryam Mecurio | Mari Medina | Chelsea Meyer |
| Karen Mosley | Shannon Oakley | Heather Richmond | Kristin Shaw |
| Faith Shipman | Tiffeny Sims | Amy Slessman | Brianne Stevenson |
| Carolyn Stoker | Jamie Sweeney | Jamie Vanderbilt | Brenda White |
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| School Nutrition Association per the MSEA agreement; \$100.00 | | | |
| Uzunoff, Joan | | | |
| Tutor - After School - Spanish Immersion | | | |
| Vidal Ruano, Cristina | | | |

H. Game/Tournament Workers – 2023-2024

| | | | |
|-----------------|-------------|--|--|
| Cramer, Jeffrey | Weeks, John | | |
|-----------------|-------------|--|--|

Addendum – John Ballenger Head Swim Coach Mansfield Middle/Senior High \$4,996.60 (14%)

Roll call: Mr. Feagin, Yes; Ms. Cline, Yes; Mrs. Golden, abstain; Mrs. Weber, Yes; Mr. Elswick, Yes;

Future Board of Education Meetings:

Regular Board of Education Meeting – December 19, 2022 at 5:30 p.m., Lowell T. Smith Board Room, Raemelton Administration Building

23 – 170 Resolution to adjourn to Executive Session

Ms. Elswick moved, seconded by Mr. Feagin to adjourn to executive session for the purpose of:

- b. to consider the employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official

Roll call: Mr. Elswick, Yes; Mr. Feagin, Yes; Ms. Cline, Yes; Mrs. Golden, Yes; Yes; Mrs. Weber, Yes

The board went into executive session at 7:14 p.m.

22 – 171 Resolution to Adjourn

Ms. Cline moved, seconded by Mrs. Weber to adjourn the meeting at 8:16 p.m.

Roll call: Ms. Cline, Yes; Mrs. Weber, Yes; Mr. Elswick, Yes; Mrs. Golden, Yes

Renda Cline, President

Tacy Courtright, Treasurer