

RECORD OF PROCEEDINGS

Board of Education Meeting

June 16

2020

The Mansfield City Schools Board of Education met in a regular session on Tuesday, June 16, 2020 at 5:30 p.m. in a Zoom Meeting live streaming meeting. The following members answered the roll: Renda Cline, present, Gary Feagin, present, Linda Golden, present, Sheryl Weber, present, Chris Elswick, present. Superintendent, Stan Jefferson and Interim Treasurer Jill Smith were present.

The pledge of allegiance was recited

20 – 94 Resolution to Approve the Agenda

Mrs. Weber moved, seconded by Mrs. Golden to approve the agenda

Roll call: Mrs. Weber, Yes; Mrs. Golden, Yes; Mr. Feagin, Yes; Mr. Elswick, Yes; Ms. Cline, Yes

Presentations:

District Safety Update: Resource Solutions

Sandy Hovest and Lauren Yeagle of Resource Solutions recapped their work with the safety committee headed by Andrea Moyer before work was interrupted by the restrictions imposed by the COVID-19 threat. Safety plans for all seven school buildings were developed in July and a tabletop exercise in November focused on evacuation procedures and reuniting families. Scheduled ALICE training was stopped by the coronavirus. Safety plans are being written for non-teaching areas such as athletic venues and the bus garage.

“Now we are focused on a reopening plan for schools under state guidelines,” Ms. Hovest said. “We have been working with the health department, the fire department and others but we don’t know yet what the coming year will hold.”

Safety grant: Threat assessment training – Mathew Brewster

Resource Officer Matt Brewster said a threat assessment will be mandated for all schools, adding that he wants to “get out in front” of the mandate. He said it will involve a team effort in each building to assess the threat level of students who may be having a hard time for one reason or another.

“We want to get those students the services that are needed,” Officer Brewster said. “If I cite a student they may be gone five or 10 days, then nothing. This will give us a chance to follow through instead of having students fall through the cracks.

He said the second element of the assessment will be the physical safety of each building. Ms. Moyer said a safety page is planned for the district web site to inform staff of safety plans.

Board Matters:

Before the board unanimously adopted a resolution denouncing racism, members expressed their views about why it is needed.

“Racism has no place in our country and no place in education. We want it known that our district will not tolerate it,” Ms. Cline said. “We want to take positive action that will make it better for our children, the leaders of tomorrow.”

“Too many times the conversation gets lost in black or white. It’s about right versus wrong,” Mr. Elswick said. “We shouldn’t tolerate racism.”

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Mr. Feagin expressed pride in the district's resolution.

"I am proud of Mansfield City Schools to be one of the leaders in denouncing racism. We need to be a leader," he said.

Superintendent Jefferson said he had conversations with other districts and the Mid-Ohio Educational Service Center about Mansfield's plans to adopt the resolution.

"Many districts want to do what we've done tonight in denouncing racism. They have asked to see our resolution as they think about what they want to do," Mr. Jefferson said. Ms. Cline urged Mr. Jefferson to share the resolution with other districts.

20 – 95 Resolution Denouncing Racism

Ms. Cline moved, seconded by Mrs. Weber to approve the Resolution of the Board of Education of the Mansfield City Schools District Denouncing Racism and Confirming Our Commitment to Support all Students

Whereas, the Board of Education of the Mansfield City School District desires to take a public stand against racism; and

Whereas, people of all races, ethnicities, and cultures contribute to the Mansfield City School District's strengths and well-being; and

Whereas, this Board will not tolerate racism.

Now, therefore, be it resolved by the Board of Education of the Mansfield City School District:

1. That we denounce and reject racism and will not tolerate it in our School District.
2. That we further resolve to continue to focus on and implement policies and procedures throughout our District that support all of our students, parents, employees, volunteers and our entire Tyger community regardless of race and that provide an environment that supports civil rights for all.

Roll call: Ms. Cline, Yes; Mrs. Golden, Yes; Mr. Elswick, Yes; Mr. Feagin, Yes; Mrs. Weber, Yes

Mrs. Weber noted that Colin Henley, a 2016 Senior High graduate, has been honored at Baldwin Wallace College where he will play the viola with the college orchestra as he pursues his graduate degree.

Mr. Feagin said he had received phone calls from parents who like the electronic message signs installed recently at Raemelton and Senior High. He said he believes the signs will be an asset to the community. He also commended Prospect teachers for posting signs recognizing third-grade graduates.

Ms. Cline expressed her pride in the entire district staff for their work to do the best for all students after COVID-19 forced the closing of schools on March 17.

Recognition of Retirees

Mr. Jefferson recognized the following employees for their years of service to the district and wished them well

Terri Benson	Paraprofessional	1 year
Rhonda Berry	Executive Assistant Account Clerk	31 years
Karen Edwards	Food Service	33 years
Kathleen Heilman	Teacher	25 years

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Pamela Ashley-Minck	Paraprofessional	21 years
Leslie Watts	Executive Assistant Account Clerk	34 years
Larry Gibbs	Public Relations Coordinator	12 years

20 – 96 Resolution to extend Interim Treasurer's term to August 28, 2020

Ms. Cline moved, seconded by Mr. Elswick to extend the employment of Jill Smith as Interim Treasurer through August 28, 2020 on the same terms of the current agreement.

Roll call: Ms. Cline, Yes; Mrs. Golden, Yes; Mr. Elswick, Yes; Mr. Feagin, Yes; Mrs. Weber, Yes

20 – 97 Resolution to Hire Tacy Courtright as Treasurer of the Mansfield City Schools District

Mrs. Weber moved seconded by Mr. Feagin to hire Tacy Courtright as Treasurer of the Mansfield City Schools District

Roll call: Mrs. Weber, Yes; Mr. Feagin, Yes; Mrs. Golden, Yes; Mr. Elswick, Yes; Ms. Cline, Yes

Superintendent's Report

Mr. Jefferson said the district is working to provide an online school option this fall. He said it is unknown if face-to-face classroom instruction will be permitted in August and added that fall may bring a combination of classroom, remote or blended learning. He said every student in pre-kindergarten through high school will be provided with a Chromebook.

Cares Act - Mr. Jefferson reported that federal Cares Act funding will allow the district to purchase additional Chromebooks as needed, as well as personal protection equipment such as masks and face shields to guard against COVID-19.

20 – 98 Resolution to approve the Treasurer's financial reports, board minutes and gifts to the district

Ms. Cline moved, seconded by Mrs. Weber to approve the Treasurer's agenda items as follows:

- A. Board minutes: May 19, 2020 –Board of Education Meeting
- B. May's financials
- C. Gifts to the district

The following gifts have been donated to the district:

1. \$1,000.00 donation from Ohio Health toward the MLK, Jr. Event.
2. \$1,000.00 donation from Russell & Mary Gimbel to Malabar Intermediate School's Growing Project for Malabar's greenhouse with Mrs. Stephanie Uhde.

Roll call: Ms. Cline, Yes; Mrs. Weber, Yes; Mrs. Golden, Yes; Mr. Elswick, Yes; Mr. Feagin, Yes

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20 – 99 Resolution to Approve Written Post-Issuance Compliance Policy

Mrs. Golden moved, seconded by Mrs. Weber to approve the written post-issuance compliance policy

Roll call: Mrs. Golden, Yes; Mrs. Weber, Yes; Mr. Feagin, Yes; Mr. Elswick, Yes; Ms. Cline, Yes

20 – 100 Resolution to approve the Third Party Cleaning Evaluation

Ms. Cline moved, seconded by Mrs. Golden to approve the Third Party Cleaning Evaluation

Roll call: Ms. Cline, Yes; Mrs. Golden, Yes; Mr. Elswick, Yes; Mr. Feagin, Yes; Mrs. Weber, Yes

20 – 101 Resolution to approve the Superintendent's recommended Contracts

Mrs. Weber moved, seconded by Mr. Elswick to approve the Superintendent's recommended contracts

- a. Agreement for Attendance Services
- b. Contracted Physical Therapy Services
- c. Catalyst Life Services – Audiology Services
- d. Imperial Autism Connections Agreement
- e. Transportation Services – Pupil Services contract
- f. Professional Development contract – Specially designed instruction for student on IEP
- g. BCBA Services for Ontario Local Schools student

Roll call: Mrs. Weber, Yes; Mr. Elswick, Yes; Ms. Cline, Yes; Mrs. Golden, Yes; Mr. Feagin, Yes

Employee Recognition:

Mark Wilcheck, Director of Personnel read a list of district employees who have attained 5, 10, 15 , 20 and 30 years of service to the district. He said he wants to implement more formal recognition of employment milestones next year.

20 – 102 Resolution to approve the Superintendent's recommended Personnel actions

Mr. Feagin moved, seconded by Mrs. Weber to approve the Superintendent's recommended Personnel actions

A. Resignations

Name	Position	Building	Eff. Date
<u>Certificated</u>			
Costin, Katherine	School Counselor	Malabar Intermediate	6/3/2020
Meckes, Michele	Administration – Director of Adult Education	Hedges Campus	6/30/20
Vila Trigueros, Jerusalem	Teacher – Kindergarten	Spanish Immersion	6/3/20

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Watkins, James	Teacher – Fourth Grade Self-Contained	Malabar Intermediate	7/31/20
<u>Non-Certificated</u>			
Godshall, Scott	Custodian – Assistant	Mansfield Middle/Senior High	5/13/20

B. Appointments

Name	Position	Location	Eff. Date	Rate
<u>Certificated</u>				
David, Dylan	Teacher – Intervention Specialist	Senior High	8/24/20	\$33,301, step 0, Bachelor
Esterak, Abbegael	Teacher – Mathematics	Senior High	8/24/20	\$33,301, step 0, Bachelor
Etzel, Elizabeth	Teacher – English Language Arts	Spanish Immersion	8/24/20	\$43,791, step 3, Master
Fuentes, Joseph	Teacher – Social Studies	Senior High	8/24/20	\$33,301, step 0, Bachelor
Lux, Mary Jo	Teacher – Pre-Kindergarten Intervention Specialist	Springmill STEM	8/24/20	\$56,945, BA150, step 10
Special Education for 2020-2021; \$23.31/hour unless otherwise noted, per timesheet, 30+ hours/week receives benefits				
Aijan, John	Home Instruction Tutor	Less than 30 hours		
Amstutz, Tim	Home Instruction Tutor	Less than 30 hours		
Bandy, Brenda	Home Instruction Tutor	Less than 30 hours		
Beard, Terra	Home Instruction Tutor	Less than 30 hours		
Blair, Terry	ASL Interpreter	30+ hours		
Bucci, Elizabeth	Home Instruction Tutor	Less than 30 hours		
Bunker, Gina	Home Instruction Tutor	Less than 30 hours		
Connolly, Chris	Home Instruction Tutor	Less than 30 hours		
Day, Marilou	Special Education Tutor	30+ hours		
Dials, Michelle	Home Instruction Tutor	Less than 30 hours		
Doup, Wendy	Home Instruction Tutor	Less than 30 hours		
Fedeli, Sarah	Home Instruction Tutor	Less than 30 hours		
Finnerty, Sheila	Pupil Services Support	15 hours/week maximum	\$35.00/hour; grant funded	
Galownia, Todd	Home Instruction Tutor	Less than 30 hours		
Garverick, Margaret	Home Instruction Tutor	Less than 30 hours		
Hager, Deborah	Home Instruction Tutor	Less than 30 hours		
Henry, Keli	Home Instruction Tutor	Less than 30 hours		
Hess, Nate	Home Instruction Tutor	Less than 30 hours		
Hilliard, Anne	Home Instruction Tutor	Less than 30 hours		
Hire, Janeen	Speech Language Tutor	Less than 30 hours	\$45.00/hour	
James Jr., Effie	Home Instruction Tutor	Less than 30 hours		

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Kirkbride, Carol	Home Instruction Tutor	Less than 30 hours		
Mack, Deanna	Home Instruction Tutor	Less than 30 hours		
Mack, Joan	Home Instruction Tutor	Less than 30 hours		
Massey, Stephanie	Home Instruction Tutor	Less than 30 hours		
Mayo, Michael	Home Instruction Tutor	Less than 30 hours		
McMahon, Suzanna	Home Instruction Tutor	Less than 30 hours		
McMillen, James	Home Instruction Tutor	Less than 30 hours		
Morris, Ellen	Home Instruction Tutor	Less than 30 hours		
Powers, Susan	Home Instruction Tutor	Less than 30 hours		
Rice, Susan	Home Instruction Tutor	Less than 30 hours		
Roble, Hannah	Home Instruction Tutor	Less than 30 hours		
Schmidt, Diane	ASL Interpreter	30+ Hours		
Smith, Sara	Home Instruction Tutor	Less than 30 hours		
Soliday, Jack	Special Education Tutor	Less than 30 hours		
Swartzmiller, Kaitlyn	Home Instruction Tutor	Less than 30 hours		
Tomasek, Allison	Home Instruction Tutor	Less than 30 hours		
Williams, Gregory	Home Instruction Tutor	Less than 30 hours		
Winston, Nancy	Home Instruction Tutor	Less than 30 hours		
Wymer, Mindy	Home Instruction Tutor	Less than 30 hours		

C. Change of Status

Name	Position	Building	Eff. Date	
<u>Certified</u>				
Schave, Sarah	Teacher – Social Studies	Spanish Immersion	8/24/20	\$43,957, BA150, step 4; change in assignment

D. Non-Renewal of Limited Contracts at End of School Year 2019-2020

It is recommended by the Superintendent of Schools that the Mansfield City Schools Board of Education not renew the following limited contracts at the conclusion of the 2019-2020 school year.	
Battisti, James	Success Program Tutor
Burchett, Marilyn	Success Program Tutor

E. Supplementals – 2019-2020

Name	Position	Building	Supplemental Amount
Duncan, Mindy	Student presentation at the Governor's Art Show	Senior High	\$1,585.75 (5%)
Hairston, Mechelle	Assistant Athletic Director – extended time – 5 days at end of the school year with time sheet verification	Mansfield Middle/Senior High	\$502.95
Jefferson, Shirley	Floating Dean of Student – extended time – 5 days at end of the school year with time sheet verification	District	\$1,818.90

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Palser, Jesse	Assistant Athletic Director (20 days covering absence)	Senior High	\$422.40
Watkins, James	Junior Varsity Baseball Coach	Senior High	\$1,194,84 (45% of 8%)

F. Renewal of Substitute Personnel for School Year 2020-2021

Burchett, Marilyn			
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G. Stipends – 2019-2020

Extended School Year Tutors; \$23.31 per hour paid as worked (or as otherwise noted) per timesheet; IDEA Part B – Special Education funds			
Beard, Terra	Blair, Terri	Clever, Sonja	Hildebrand, Angela
Hire, Janeen (\$45.00/hour)	Houseworth, Carol	Johnson, Kristina	Jones, Jennifer
Powers, Susan	Reynolds-Boggs, Debra	Roble, Hannah	Schell, Farrah
Villaneuva, Grace			
Completion of 15 hours of Talented and Gifted Professional Development: \$150.00, general fund			
Banks, Ashley	Bucci, Elizabeth	Gil Palacios, Alejandro	Hartz, Angela
Kelly, Leigh	Lehman, Michelle	Rice, Susan	Roble, Hannah
Simarro Miguel, Alexandra	Uszak, Sarah	Reese-Vaught, Sherry	Walter, Donald
Completion of 30 hours of Talented and Gifted Professional Development: \$300.00, general fund			
Clark, Matthew	Phelps, Kathy	Smelko, Danielle	
Summer School; Senior High; \$23.31 per hour paid as worked per timesheet			
Stevens, Edward – Coordinator \$25.00/hour			
Banks, Ashley	Beard, Terra	Clever, Sonja	Dean, Chad
Endsley, Kaitlin	Hess, J. Nate	Karpiak, Andrea	Keefer, Amanda
Kentosh, Bradley	Lawless, Pamela	Morris, Candee	

H. Reading of new job description

Adult Education Coordinator
Technology Support Specialist

Roll call: Ms. Cline, Yes; Mrs. Weber, Yes; Mr. Elswick, Yes; Mrs. Golden, Yes; Mr. Feagin, Yes

20 – 103 Resolution to enter into Executive session

Ms. Cline moved, seconded by Mr. Elswick to enter into an Executive session at 7:19 p.m. for the purpose of:

1. to consider the employment, dismissal, or discipline of a of a public employee or official
2. to consider the investigation of charges or complaints against of a public employee

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3. preparing for, conducting or reviewing negotiations or bargaining sessions with employees

Roll call: Ms. Cline, Yes; Mr. Elswick, Yes; Mr. Feagin, Yes; Mrs. Weber, Yes; Mrs. Golden, Yes

The board returned from Executive session at 8:31 p.m.

20 – 104

Resolution to Adjourn

Ms. Cline moved, seconded by Mrs. Weber to adjourn the meeting at 8:32 p.m.

Roll call: Ms.Cline, Yes; Mrs. Weber, Yes; Mr. Feagin, Yes; Mr. Elswick , Yes; Mrs. Golden, Yes

Renda Cline , President

Jill Smith, Interim Treasurer