

RECORD OF PROCEEDINGS

Board of Education Meeting

June 18

2024

The Mansfield City Schools Board of Education met in a regular session on Tuesday, June 18, 2024 at 5:30 p.m. in the Lowell T. Smith Boardroom at the Raemelon Administration Building. The following members answered the roll: Chris Elswick, present, Linda Golden, present, Gary Feagin, present, Jennifer Kime present, Leslie Ward, present. Superintendent, Stan Jefferson and Interim Treasurer, Barb Donohue were also present.

The pledge of allegiance was recited

24 – 104 Resolution to Approve the Agenda with an Addendum

Mrs Golden moved, seconded by Ms. Ward to approve the agenda

Roll call: Mrs. Golden, Yes; Ms. Ward, Yes; Mrs. Kime, Yes, Mr. Elswick, Yes; Mr. Feagin, Yes

Board Matters

Public Meeting for Retire – Rehire employees

1. Public meeting on the issue of the re-employment of Deb Reynolds-Boggs during her STRS service retirement.

Members of the public are invited to provide input to the Board on the issue of re-employing Deb Reynolds-Boggs as Intervention Specialist-Hearing Impaired during her service retirement. Speakers are limited to five (5) minutes each, and all public comment will be closed after thirty (30) minutes. A sign-up sheet will be used, if necessary, to determine the order in which persons will address the Board.

2. Public meeting on the issue of the re-employment of Jeff Freytag during his STRS service retirement.

Members of the public are invited to provide input to the Board on the issue of re-employing Jeff Freytag as Music Teacher (Grades 6-12) during his service retirement. Speakers are limited to five (5) minutes each, and all public comment will be closed after thirty (30) minutes. A sign-up sheet will be used, if necessary, to determine the order in which persons will address the Board.

24 – 105 Approval of the Resolution of necessity to levy an income tax and an additional tax in excess of the ten-mill limitation

Ms. Ward moved, seconded by Mrs. Kime to approve the Resolution of necessity to levy an income tax and an additional tax in excess of the ten-mill limitation

Roll call: Ms. Ward, Yes; Mrs. Kime, Yes; Mrs. Golden, Yes; Mr. Elswick, Yes; Mr. Feagin, Yes

24 – 106 Resolution to approve the Board Policy revisions and updates

Mrs. Kime moved, seconded by Mr. Feagin to approve the board policy revisions and updates

2623 Student Assessment and Academic Intervention Services

2623.02 Third Grade Reading Guarantee

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3120.04 Employment of Substitutes
3140 Termination and Resignation
4140 Termination and Resignation
5310 Health Services
7540.03 Student Technology Acceptable Use and Safety
7540.04 Staff Technology Acceptable Use and Safety
8600 Transportation
8600.04 Bus Driver Certification
8640 Transportation for field other district-sponsored trips
8650 Transportation by School Van (other vehicle)
8660 Incidental Transportation of Students by Private Vehicles

Roll call: Mrs. Kime, Yes; Mr. Feagin, Yes; Mr. Elswick, Yes; Mrs. Golden, Yes; Ms. Ward, Yes

24 – 107 Resolution to approve the Treasurer's recommended agenda items

A. Ms. Ward moved, seconded by Mrs. Kime to approve the board minutes

Roll call: Ms. Ward, Yes; Mrs. Kime, Yes; Mrs. Golden, Yes; Mr. Elswick, Yes; Mr. Feagin, Yes

B. Ms. Ward moved, seconded by Mr. Feagin to approve the gifts to the district

Roll call: Ms. Ward, Yes; Mr. Feagin, Yes; Mrs. Golden, Yes; Mr. Elswick, Yes; Mrs. Kime, Yes

C. Mrs. Golden moved, seconded by Ms. Ward to approve May's financials

Roll call: Mrs. Golden, Yes; Ms. Ward, Yes; Mrs. Kime, Yes; Mr. Elswick, Yes; Mr. Feagin, Yes

24 – 108 Resolution to adjourn to Executive Session

Mr. Elswick moved, seconded by Mr. Feagin to adjourn to Executive session at 5:43 p.m. for the purpose of:

a. to consider the employment, dismissal and/or discipline, promotion or demotion or compensation of a public employee or official

Roll call: Mr. Elswick, Yes; Mr. Feagin, Yes; Mrs. Kime, Yes; Mrs. Golden, Yes; Ms. Ward, Yes

Mr. Elswick stated that the board would return from Executive session and would be voting on the remaining portion of the agenda

The board returned from Executive session at 8:03 p.m.

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24 – 109 Resolution to approve the Superintendent' contracts

Mrs. Golden moved, seconded by Ms. Ward to approve the Superintendent's recommended contracts

- A. Catalyst Life Services – Progress Industries
- B. Transportation Services (I & I) Addendum
- C. Collective Behavioral Therapy
- D. Resource Solutions – Safety Consultants
- E. Public School Works – Compliance, Trainings and Discipline
- F. Allerton Hill – Communications
- G. Standard Smartclock – Implementation in Frontline Time and Attendance
- H. Final Forms – Electronic student information collection

Roll call: Mrs. Golden, Yes; Ms. Ward, Yes; Mr. Elswick, Yes; Mr. Feagin, Yes

24 – 110 Resolution to Establish Educational requirements for substitute teachers for the 2024-2025 school year and each school year thereafter

The Board of Education of the Mansfield City Schools District, Richland County, Ohio, met on the 18th day of June, 2024, with the following members present:

Chris Elswick, Linda Golden, Gary Feagin, Jenniffer Kime, Leslie Ward

The Treasurer advised the Board that the notice requirements of R.C. 121.22 and any amendments thereto, and the implementing rules adopted by the Board pursuant thereto, were complied with for the meeting.

Mr. Elswick moved the adoption of the following resolution:

WHEREAS the issuance of a substitute teaching license requires an applicant to meet certain educational requirements, which minimally include a post-secondary degree.

WHEREAS, pursuant to temporary law that expires at the end of the 2023-2024 school year, a board of education may authorize the employment of substitute teachers who do not hold a post-secondary degree, and the Board made such an authorization.

WHEREAS, pursuant to House Bill 33 ("H.B. 33"), the General Assembly made the foregoing flexibility permanent by enacting R.C. 3319.102, which provides that a board:

may employ an individual who does not hold a post-secondary degree as a substitute teacher, provided that the individual also meets the following requirements:

- (1) The individual meets the district's or school's own set of educational requirements.
- (2) The individual is deemed to be of good moral character.
- (3) The individual successfully completes a criminal records check as prescribed in section 3319.39 of the Revised Code.

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WHEREAS, consistent with R.C. 3319.102, the Board desires to establish its own educational requirements to employ substitute teachers for the 2024-2025 school year and each year thereafter.

THEREFORE, BE IT RESOLVED, by the Board of Education of the Mansfield City Schools District, that:

Section 1. The educational requirements for the employment of substitute teachers set forth below are effective for the 2024-2025 school year and each school year thereafter.

Section 2. Notwithstanding any policy, administrative guideline, or job description to the contrary, the Board modifies its educational requirements for the employment of substitute teachers such that it may employ as a substitute teacher an individual who does not hold a post-secondary degree provided that:

(A) the individual meets the educational requirements for the employment for substitute teachers as follows:

The individual possesses an associate degree or higher from an accredited institution of higher education, or completes at least two years of coursework at an accredited institution of higher education (defined as forty-eight (48) semester hours or seventy-two (72) quarter hours);

(B) the individual is deemed of good moral character;

(C) the individual successfully completes a criminal background check as prescribed by R.C. 3319.39; and

(D) the individual satisfies all other applicable requirements and procedures contained in the Revised Code and the Administrative Code with respect to that individual's qualifications to be a substitute teacher.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and any amendments thereto.

Mr. Feagin seconded the Motion, and upon roll call, the vote

resulted as follows:

Roll call: Mr. Elswick, Yes; Mr. Feagin, Yes; Mrs. Golden, Yes; Ms. Ward, Yes

Motion passed and adopted this 18th day of June, 2024.

Board President

ATTEST:

Treasurer

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24 – 110 Approval of Administrative/Central Office Salary Schedule – Benefits

Mr. Elswick moved, seconded by Ms. Ward to approve Schedule C of the Administrative/Central Office Support Salary Schedule.

Roll call: Mr. Elswick, Yes; Ms. Ward, Yes; Mr. Feagin, Yes; Mrs. Golden, Yes

24– 110 Resolution to approve the Superintendent’s recommended Personnel actions

Mr. Elswick moved, seconded by Mr. Feagin to approve the Superintendent’s Personnel actions

A. Resignations

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Eff. Date</u> |
|-------------------------------|---|--|------------------|
| <u>Certificated</u> | | | |
| <u>deJonge, Fred</u> | <u>Teacher on Special Assignment</u> | <u>Senior High</u> | <u>8/10/24</u> |
| <u>Griffin, Leslie</u> | <u>Teacher - General Music</u> | <u>Springmill STEM/Tyger Digital Academy</u> | <u>8/2/24</u> |
| <u>Johnson, Jennifer</u> | <u>Teacher - Health Technologies (CTE)</u> | <u>Senior High</u> | <u>7/31/24</u> |
| <u>Lang, Lexus</u> | <u>Intervention Specialist</u> | <u>Malabar Intermediate</u> | <u>8/10/24</u> |
| <u>Non-Certified</u> | | | |
| <u>Carter-Coffee, Marquis</u> | <u>Paraprofessional - Special Education</u> | <u>Mansfield Middle</u> | <u>6/3/24</u> |

B. Appointments

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Eff. Date</u> | |
|----------------------------|--|-------------------------|------------------|-----------------------------------|
| <u>Certificated</u> | | | | |
| <u>Pearce, Sarah</u> | <u>Teacher - English Language Arts</u> | <u>Mansfield Middle</u> | <u>8/19/24</u> | <u>\$64,435, Master, step 10</u> |
| <u>\Strickling, Sophia</u> | <u>Teacher - Third Grade</u> | <u>Springmill STEM</u> | <u>8/19/24</u> | <u>\$36,404, Bachelor, step 1</u> |

C. Appointments/Change of Status with Board Contingency

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Eff. Date</u> | |
|--------------------------|--|-----------------------------|------------------|---|
| <u>Certificated</u> | | | | |
| <u>Glorioso, Whitney</u> | <u>Administrator - Assistant Principal</u> | <u>Mansfield Middle</u> | <u>8/1/24</u> | <u>\$83,781, ADS V, step 1, 2-year 261-day contract</u> |
| <u>Kohne, Beth</u> | <u>Administrator - Assistant Principal</u> | <u>Malabar Intermediate</u> | <u>8/1/24</u> | <u>\$72,225, ADS V, step 1, 2-year 225-day contract</u> |

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D. Change of Status

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Eff. Date</u> | |
|-------------------------|--|--------------------|------------------|---|
| <u>Certificated</u> | | | | |
| <u>Jackson, Terra</u> | <u>Teacher - Career Based Intervention</u> | <u>Senior High</u> | <u>8/19/24</u> | <u>\$61,523, step 8, MA+15; educational upgrade</u> |
| <u>Non-Certificated</u> | | | | |
| <u>Clark, Tracy</u> | <u>Food Service General Help - 7-Hour</u> | <u>Senior High</u> | <u>8/19/24</u> | <u>\$13.87/hour, step 1</u> |

E. Change of Assignment

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Eff. Date</u> | |
|--------------------------|----------------------------------|---------------------------------|------------------|--|
| <u>Certificated</u> | | | | |
| <u>Blackwell, Katie</u> | <u>Intervention Specialist</u> | <u>Sherman Elementary</u> | <u>8/19/24</u> | |
| <u>Calderhead, Donna</u> | <u>Teacher - Visual Art</u> | <u>Malabar Intermediate</u> | <u>8/19/24</u> | |
| <u>Parker, Kelly</u> | <u>Teacher - 4-6 Mathematics</u> | <u>Tyger Digital Assignment</u> | <u>8/19/24</u> | |
| <u>Non-Certificated</u> | | | | |
| <u>Caldwell, Valerie</u> | <u>School Secretary</u> | <u>Mansfield Middle</u> | <u>4/1/24</u> | |

F. Renewal of Administrative Contracts

| | | | |
|-------------------------------|-------------------|-----------------|--|
| <u>Booth, Robert</u> | <u>Three Year</u> | <u>12-month</u> | <u>Facilities Manager</u> |
| <u>Cawrse, Kari</u> | <u>Three Year</u> | <u>10-month</u> | <u>K-12 Attendance Officer</u> |
| <u>Christie, Dr. Holly</u> | <u>Three Year</u> | <u>12-month</u> | <u>Director of Student Programs</u> |
| <u>Douglas, Jason</u> | <u>Three Year</u> | <u>12-month</u> | <u>Middle School Principal</u> |
| <u>Greene, Winston</u> | <u>Three Year</u> | <u>12-month</u> | <u>District Test Coordinator</u> |
| <u>Rickert, Deborah</u> | <u>Three Year</u> | <u>12-month</u> | <u>Transportation Supervisor</u> |
| <u>Scully-Gruber, Maureen</u> | <u>Three Year</u> | <u>12-month</u> | <u>High School Assistant Principal</u> |
| <u>Will, Cara</u> | <u>Three Year</u> | <u>10-month</u> | <u>Elementary Principal</u> |
| <u>Williams, Veronica</u> | <u>Three Year</u> | <u>10-month</u> | <u>Talented and Gifted Coordinator</u> |

G. Stipends - 2023-2024

| | | | |
|--|----------------------|----------------------|----------------------|
| <u>Summer Studies for Curriculum; \$24.98/hour/ \$25.48/hour eff. 7/1/24; paid as worked per timesheet, grant funded</u> | | | |
| <u>Adams, Jodi</u> | <u>Beasley, Kori</u> | <u>Christ, Ellen</u> | <u>Cline, Hannah</u> |

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|---|-------------------------------|--------------------------------|----------------------------------|
| <u>Cramer, Jeffrey</u> | <u>Danison, Jill</u> | <u>Dials, Roger</u> | <u>Doup, Wendy</u> |
| <u>Early, Raymel</u> | <u>Egner, Carmen</u> | <u>Escobar, Maria</u> | <u>Fife, Kelsey</u> |
| <u>Forbes, Brenda</u> | <u>Fruth, Teresa</u> | <u>Fuentes, Joseph</u> | <u>George, Dean</u> |
| <u>Hall, Kimberly</u> | <u>Horsley, Bianca</u> | <u>Kleman, Kathryn</u> | <u>Lilley, Patricia</u> |
| <u>Lindsay, Veronica</u> | <u>Logan, William (Danny)</u> | <u>Mabee, Megan</u> | <u>Massey, Stephanie</u> |
| <u>Matthes, Amy</u> | <u>McGinty, Edward</u> | <u>Meadows, Daniel</u> | <u>Meier, Eric</u> |
| <u>Mejia Calle, Beatriz</u> | <u>Mergel, Joshua</u> | <u>Merrell, Amber</u> | <u>Metcalf, Elizabeth</u> |
| <u>Miller Courtney</u> | <u>Morich, Mark</u> | <u>Morris, Greg</u> | <u>Mowry, Shae</u> |
| <u>Murphy, Andrea</u> | <u>Newman, Linda</u> | <u>Niedermier, Nancy</u> | <u>Parsons, Nathan</u> |
| <u>Phelps, Kathy</u> | <u>Queen, Christine</u> | <u>Reyes, Pimentel, Teresa</u> | <u>Schlueter, Teresa</u> |
| <u>Schmidt-Payne, Andrea</u> | <u>Sheldon, Sean</u> | <u>Steiding, Laura</u> | <u>Torres Cardona, Alejandra</u> |
| <u>Vogt, Melissa</u> | <u>Walker, Amy</u> | <u>Watson, Robert</u> | <u>Wendt, Kim</u> |
| <u>White, James</u> | <u>Wolboldt, Angela</u> | <u>Wright, Garry</u> | |
| <u>Summer Extended Learning Staff (40 hours); grant funded; stipend paid upon work completion; pro-rated if not fulfilled, up to \$1,760</u> | | | |
| <u>Springmill STEM - Camp Invention</u> | | | |
| <u>Early, Rachel</u> | | | |
| <u>Summer Learning Staff (week/multi-week programs); grant funded; stipend paid upon work completion; pro-rated if not fulfilled, up to \$5,500</u> | | | |
| <u>Senior High</u> | | | |
| <u>Hess, Nate</u> | <u>Mangan, Annette</u> | | |
| <u>Mansfield Middle</u> | | | |
| <u>Dowdell, Roxanne</u> | | | |
| <u>Summer Learning Program Tutoring; \$55.00/hour, paid per timesheet; grant funded</u> | | | |
| <u>Hire, Janeen</u> | <u>Speech</u> | | |
| <u>Wilson Reading System Level I Certification for the Non-Responsive Reader Professional Development, \$1,500.00; grant funds</u> | | | |
| <u>Danison, Jill</u> | <u>Mack, Deanna</u> | <u>Stoyko, Amy</u> | |
| <u>Wilson Reading System Level II Certification for the Non-Responsive Reader Professional Development and Training, \$1,500.00; grant funds</u> | | | |
| <u>Christ, Ellen</u> | <u>Matthes, Amy</u> | | |
| <u>Wilson Fundation Facilitator Certification for the Non-Responsive Reader Professional Development, \$1,500.00; grant funds</u> | | | |
| <u>Barnet, Kathleen</u> | <u>Carmichael, Wendy</u> | <u>Christ, Ellen</u> | <u>Harner, Jade</u> |
| <u>Osberg, Jennifer</u> | <u>Uhde, Jennifer</u> | | |

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H. Supplemental 2023-2024 - Addendum

| | | | |
|------------------------|---------------------------|-----------------|-------------------|
| <u>Sprang, Shannon</u> | <u>Mehock Coordinator</u> | <u>District</u> | <u>\$2,855.20</u> |
|------------------------|---------------------------|-----------------|-------------------|

Roll call: Mr. Elswick, Yes; Mr. Feagin, Yes; Mrs. Golden, Yes; Ms. Ward, Yes

24 – 111 Resolution to Adjourn

Mr. Elswick moved, seconded by Mrs. Kime, to adjourned the meeting at 8:15 p.m.

Roll call: Mr. Elswick, Yes; Ms. Ward, Yes; Mr. Feagin, Yes; Mrs. Golden, Yes

Chris Elswick, President

Barb Donohue, Interim Treasurer

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