

Board of Education 2009 Organizational Meeting

January 6

2009

The Board of Education of the Mansfield City Schools District met in an organizational meeting at 12:05 p.m., on Tuesday, January 6, 2009, at the Board of Education, 124 North Linden Road, Mansfield, Ohio.

Sondra Asher, President, called the meeting to order.

The roll, as taken by the interim treasurer, was as follows:

Members Present - Mrs. Sondra Asher, Mr. Dale Musilli, Ms. Deanne Osgood, Mr. George Rusiska -----	4
Members Absent – Mrs. Jeri Berryman,-----	1

Dr. Lloyd Martin, Superintendent, and James Lehmann, Treasurer, were in attendance with the following:

Dr. Gail Mitchell	Randy Bradford	Ronetta Banks	Dr. Mike Petrasek
Daniel Senu-Oke	Larry Gibbs	Rev. Paul Larson	Perry Brokaw
Barb Gopp	Media Representatives		

Randy Bradford, Director of Operations, provided an update on the updating of the District’s Board Policies.

**09-001 Election of a President**

Mr. Russia nominated Mrs. Sondra Asher as President of the 2009 Mansfield Board of Education. Ms. Osgood seconded the nomination.

Roll Call: Aye: Mr. Rusiska , Ms. Osgood, Mrs. Asher, Mr. Musilli -----	4
Nay: None -----	0
Motion passed	

**09-002 Election of a Vice President**

Mrs. Asher nominated Ms. Deanne Osgood as Vice President for the 2009 Mansfield Board of Education. Mr. Russia seconded the nomination.

Roll Call: Aye: Mrs. Asher, Mr. Rusiska, Mr. Musilli, Ms. Osgood -----	4
Nay: None -----	0
Motion passed	

**09-003 Oath of Office for the President and Vice President**

Reverend Paul Larson of the First English Lutheran Church gave the following oath of office to Mrs. Sondra Asher, the elected President:

Do you solemnly affirm that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will honestly, faithfully, and impartially discharge your duties as President of the Board of Education of the Mansfield City Schools District, Richland County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted during your continuance in said office and until your successor is elected and qualified?

“I Do.”

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Sondra Asher, President

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Reverend Paul Larson of the First English Lutheran Church gave the following oath of office to Ms. Deanne Osgood, the elected Vice President:

Do you solemnly affirm that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will honestly, faithfully, and impartially discharge your duties as Vice President of the Board of Education of the Mansfield City Schools District, Richland County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted during your continuance in said office and until your successor is elected and qualified?

“I Do.”

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Deanne Osgood, Vice President

**Mrs. Asher read the letter from Mrs. Jeri Berryman stating that she is resigning her Board position due to the increased responsibilities in her new position at MedCentral Hospital. Mrs. Berryman asked to continue her work on the updating of the Board Policy Book; which the Board will honor her request.**

**09-004 Resolution to Establish Board Meetings**

Ms. Osgood moved and Mr. Rusiska seconded the resolution to establish a 4:30 p.m. work session on the second Tuesday of each month and a 7:00 p.m. regular meeting on the fourth Tuesday of each month as the times and dates of monthly Board meetings.

Roll Call: Aye: Ms. Osgood, Mr. Rusiska, Mrs. Asher, Mr. Musilli ----- 4  
Nay: None ----- 0  
Motion passed

**09-005 Resolution to Approve Standing Authorizations for Calendar Year 2009**

Mrs. Asher moved and Mr. Musilli seconded a resolution to approve the following Standing Resolutions for Calendar Year 2009:

- **Advances on Tax Settlements** Authorize the Treasurer to secure advances on local taxes from the Richland County Auditor when funds are available and payable to the district.
- **Investment of Inactive Funds** Authorize the Treasurer to invest inactive and interim funds at the most prudent and productive interest rate whenever such funds are available in accordance with the District Investment Policy.
- **Payment of Bills, Claims, and Transfers** Authorize the Treasurer to pay, between regular meetings, all fixed bills, claims, and other such documents bearing discount, within the limits of the appropriation, and other documents that are due and for which the materials have been received. All such bills and claims by the Treasurer shall be reported to the Board at the next regular meeting. In addition, all transfers from account to account and fund to fund made by the Treasurer shall be reported to the Board at the next regular meeting.
- **Borrowing Authority** Authorize the Treasurer and the Board President to borrow funds, if needed, within the limitations established by state and federal laws.
- **Issuing Purchase Orders** Authorize the Administration to issue Purchase Orders within adopted appropriations.

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- **Employment of Staff** Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
- **Accepting Resignations** Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- **Agents of the Board** Designated and authorize the Superintendent, of his designee, and the Treasurer to act as agents of the Board of Education in the application of all grants; to authorize the completion of all grant applications; and to authorize the Treasurer to appropriate funds for grants awarded, including the advancement of funds for later reimbursement when required by grant terms, without further Board approval.
- **Debt Service Resolution** Authorize the Treasurer to complete all necessary fund-to-fund transfer to pay debt obligations.
- **Donations to the District** Authorize the Superintendent and the Treasurer to accept all donations to the school district on behalf of the Board of Education.
- **Five-Year Forecasts** Authorize the Treasurer to file amended Five-Year Forecasts with the proper State authorities.
- **Payroll Processing** The Treasurer shall prepare the payrolls for all teaching and non-teaching personnel biweekly or as directed. The Treasurer is further instructed to secure certification of the Civil Service Commission on the classified service employees' payroll. He/she shall also prepare and issue vouchers in favor of the retirement system, United States Treasury Department Depository for withholding tax, etc., and all other authorized deductions made from the pay of the Board.
- **Allocation of Investment Interest** Authorize the Treasurer to allocate interest on such annual basis as earned to the following funds, and to so allocate in the future to such funds as may be established or that may be eligible under state requirements effective with the January 2009 distribution:
  - Mehock Fund (003-9101)
  - Building Fund (004)
  - Food Service Fund (006)
  - Council of Governments Fund (007-9916)
  - Evilsizor Fund (007-9919)
  - Brinkerhoff Fund (008-9912)
  - Presidential Classroom Fund (008-9913)
  - Ling Scholarship Fund (008-9914)
  - Diez Scholarship Fund (008-9915)
  - Auxiliary Service Funds (401-xxxx)
- **Signing Checks and Vouchers** Approve the use of a check signing process. The process will be prepared by which all checks are to be signed by the Treasurer; the name of the Treasurer shall be used to sign such checks.

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- **Appropriation Resolution Modifications** Authorize the Treasurer to modify the appropriation resolution to re-direct funds previously appropriated to other appropriation accounts as requested by the Superintendent or his designee, provided that total fund appropriations are not increased and that the modifications are presented to the Board for ratification on or before the last day of the fiscal year.

Roll Call: Aye: Mrs. Asher, Ms. Osgood, Mr. Rusiska, ----- 3  
 Nay: Mr. Musilli----- 1  
 Motion passed

**09-006 Resolution for an Executive Session**

Mr. Rusiska moved and Ms. Osgood seconded a resolution to hold an executive session to consider the appointment, dismissal, discipline, promotion, demotion, or Compensation of a public employee.

Roll Call: Aye: Mr. Rusiska, Ms. Osgood, Mrs. Asher, Mr. Musilli ----- 4  
 Nay: None ----- 0  
 Motion passed

The Board went into executive session at 12:24 p.m.

The Board returned from executive session at 12:54 p.m.

**09-007 Resolution to Accept the Resignation of Mrs. Jeri Berryman**

Ms. Osgood moved and Mr. Rusiska seconded a resolution to accept the resignation of Board Member Mrs. Jeri Berryman.

Roll Call: Aye: Ms. Osgood, Mr. Rusiska, Mr. Musilli, Mrs. Asher ----- 4  
 Nay: None ----- 0  
 Motion passed

**Board Communications:**

Mrs. Asher announced that applications for remainder of Mrs. Berryman’s term; which expires on December 31, 2009, will be available either on the TygerPride website or in the Superintendent’s Office beginning January 7, 2009 through January 16, 2009. All applications must be turned into the Superintendent’s Office by 4:00 p.m. on Friday, January 16, 2009. All candidates will be interviewed. Interviews will be held on January 20 and 21, beginning at 5:30 p.m.

**09-008 Resolution to Adjourn**

Ms. Osgood moved and Mr. Musilli seconded that the meeting be adjourned.

Roll Call: Aye: Ms. Osgood, Mr. Musilli, Mr. Rusiska, Mrs. Asher ----- 4  
 Nay: None ----- 0  
 Motion passed

Mrs. Asher declared the meeting adjourned at 1:02 p.m.

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Sondra Asher, President

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James Lehmann, Treasurer